

APPENDICES

**APPENDIX-A: LEVEL OF LITERACY AND NUMERACY EXPECTED TO
BE ACHIEVED DURING ADULT EDUCATION COURSE**

Reading

- (a) Reading aloud with correct pausation and emphasis, simple literature and topics related to the concerns and interests of learners.
- (b) Reading silently the neo-literate reading material at a speed of approximately 50 words per minute.
- (c) Reading with understanding road signs, posters, simple instructions, newspapers and neo-literates, etc.
- (d) Ability to follow simple written messages relating to one's working and living.

Writing

- (a) Copy with understanding at a speed of 10 words per minute.
- (b) Taking dictation at the speed of 7 words per minute.
- (c) Writing with proper spacing and alignment.
- (d) Writing independently short letters and applications and filling up forms of day-to-day use to the learners.

Numeracy

- (a) To read and write numerals from 1 to 1,000.
- (b) Doing simple calculations involving addition, subtraction, multiplication and division, involving three digits (without fractions).
- (c) Maintaining personal accounts.
- (d) Working knowledge of metric weights and measures, currency, time and units of distance and area.
- (e) Broad idea of proportion, percentage and interest in multiples of 100 and their use in different household jobs and in the occupation.