

APPENDIX-A

(Tool No.1)

COLLEGE DATA SHEET

1. When was the institution founded? _____ Year
2. Total enrolment of students (Approx) _____
3. Whether the College is for
 Boys () Girls () Co-educational ()
4. Nature of the management (Tick the relevant item)
 a. Religious organisation ()
 b. Trust board ()
 c. Educational society ()
 d. _____
5. Whether the college is Aided () Unaided ()
6. Does the management belong to any particular community/
 caste _____ Yes/No.
7. The existing management members are -

Types of Membership	Numbers
a. Permanent founder members	_____
b. Nominated by the president	_____
c. Elected directly	_____

8. Kindly give the following informations regarding
 the members of managing board/executive committee.

Post held	Qualifications	Occupation
a. President	_____	_____
b. Vice President	_____	_____
c. Manager	_____	_____
d. Secretary	_____	_____
e. _____	_____	_____

9. The executive committee meetings are held -
- a. Every month ()
 - b. Within ~~him~~ three months ()
 - c. Once a year ()
 - d. According to necessity ()
- (Please tick (✓) against relevant items.)
10. Give the number of teacher representatives in Executive.
11. Are the teacher representatives-
- a. Elected by the staff members ()
 - b. Nominated by the principal ()
 - c. Considered by Seniority ()
12. Do the elections of teacher representatives for executive lead to administrative problems like.
- a. Conflict among staff members ()
 - b. Lack of co-operation with the principal ()
 - c. Formation of cliques and pressure groups ()
 - d. Unduly influence the principal in his decisions ()
13. Whether university representatives attend the executive committee meetings. Yes/No
- If 'No', kindly tick (✓) the reasons-
- a. They are not invited in meetings.
 - b. They do not take interest.
 - c. They are 'yes-man' of the management.
 - d. Their suggestions are not headed.
14. Whether college building is Owned () Rented ()
- If 'owned' whether specially designed for college. Yes/No
15. Kindly rate the accommodation of the building
- a. Very spacious ()
 - b. Adequate ()
 - c. Inadequate ()

16. a. Does the college have a play ground near by? Yes/No
b. Facilities for games/sports provided. (check)
- | | |
|-----------------|-----------------|
| i. Cricket | v. Badminton |
| ii. Hockey | vi. Tennis |
| iii. Football | vii. Gymnastics |
| iv. Basket ball | viii. Swimming |
17. Rate the adequacy of the furniture in the college-
- | | |
|-------------------------|-----|
| a. More than sufficient | () |
| b. Adequate | () |
| c. Inadequate | () |
18. Rate the college library with reference to the number of students, teachers and courses taught-
- | | |
|------------------------|-----|
| a. Very satisfactory | () |
| b. Satisfactory | () |
| c. Not satisfactory | () |
| d. Very unsatisfactory | () |
19. Rate the sanitary provision of the college-
- | | |
|------------------------|-----|
| a. Very satisfactory | () |
| b. Satisfactory | () |
| c. Not satisfactory | () |
| d. Very unsatisfactory | () |
20. Whether following student welfare services are provided-
- | | |
|--------------------------|-----|
| a. Health centre | () |
| b. Scholarships | () |
| c. Loan to poor students | () |
| d. Book Bank | () |
| e. Any other | () |

21. a. Does the college have hostel facilities for the students? Yes/No
b. If 'yes' give the distance of hostel from the college. _ _ _ _ Kms.
c. What is the hostel rent per term per student? _ _ _ _ .
22. Whether college teachers are provided with residential quarters. (Please tick mark).
a. All ()
b. Some ()
c. None ()
23. Whether the college has principal's residence. Yes/No
If 'Yes', what is the distance from the college building. _ _ _ _ Kms.
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