

APPENDIX 3

Request Letter and List of Experts

APPENDIX 3A

Request Letter to Employers and Employees

Date:

To,

Dear Sir/Madam,

I am a Ph.D. student in the Department of Home Science Education and Extension, Faculty of Home Science, M.S. University, Baroda and an employee of Kanoria College, Jaipur. I seek your favour in helping me to conduct my research study for the Ph.D. degree. I have undertaken a study of opinions of home science college students regarding adequacy of their preparation to take up vocations.

With reference to the study, I need to find out the competencies needed for various vocations. An instruction sheet is enclosed herewith for you to check the tool for its content.

Thanking you in anticipation,

Hoping for an early reply.

Yours sincerely,

(Veenu Bhargava)

Department of Home Science
Education & Extension
Faculty of Home Science
M.S. University
Baroda.

P.S :For your convenience self addressed envelope is enclosed herewith.

INSTRUCTIONS FOR EXPERTS

Here is a list of vocational competencies (knowledge, ability/skills and affective behaviour), which an employee must have to be an efficient _____ .

I need your expert opinion to check that for becoming an efficient _____ .

- 1) which knowledge is required,
- 2) which competency is required at ability^{*} or skill level ^{**}
- 3) for which items positive affective behaviour^{***} must be developed.
- 4) if additional items under knowledge, ability, skill and affective behaviour are needed.

* Ability means power to perform either mental or physical work well to its completion.

** Skill means competent excellence in performance expertness with ease and precision. There can be physical as well as mental or intellectual skills. Skill is higher level of ability.

*** Affective behaviour (positive outlook) means positive attitudes, beliefs, feelings, interest and values a person should have for a vocation.

APPENDIX 3 B

List of Employers and Employees

For : College Teacher

- | | |
|---|---|
| 1. Dr. Kalpana Paralikar
Reader, department of education
and extension Faculty of home science
M.S. University, Baroda. | 2. MS. Saroj Patel
Head, department of
clothing and textiles
Faculty of home Science
M.S. University, Baroda. |
| 4. Dr. Nalini Ogale
Professor and head, department
Department of home management
Faculty of home Science
M.S. University, Baroda. | 3. Dr. T. S. Saraswathi
Professor and head
Department of child devp.
Faculty of home science
M.S. University, Baroda. |
| 6. Dr. Manindra Kapoor
Associate Professor
P.G. Department of home science
Maharani College, Jaipur. | 5. Dr. Sunder Gujral
Retired Professor
Dept. of foods and nutrit-
on Faculty of home science
M.S. University, Baroda. |
| 7. Dr. Sarla Grover
Professor and Head,
Department of home science
Maharani College, Jaipur. | 8. Dr. Mira Verma
Associate Professor
Maharani College, Jaipur. |

For : School Teacher (Home Science)

- | | |
|--|---|
| 1. MS. Shanti Masand
Hari Shewa Girls
Higher Secondary School
Baroda. | 2. Shri Suresh Kumar Kapoor
Principal
Kendriya Vidyalaya (Harni Road)
Baroda. |
| 5. MS. Jaishree Bhatnagar
M.G.D. Public School
Jaipur. | 3. Mrs. P.L. Gupta
Principal
Government Girls
Senior Secondary School
(Shakarpura Extn)
Delhi. |

7. Sr. Vimian
Vice Principal
St. Angela Sophia School
Jaipur.

6. MS. Sudha Mathur
St. Angela Sophia School
Jaipur.

8. Ms. Kamakshi Shukla
Sir V.D.T. Girls High School
Surat.

9. Ms. Neera Chetanlal
G.G. Senior Secondary School
Shakarpur Extn.
Delhi.

10. MS. Vandana Garg
Govt. Girls Senior
Secondary School
Shakarpur Extn.
Delhi.

For : Researcher

1. Dr. Rachel George
Director Technical Back up unit
Baroda

2. Dr. Kalpana Paralikar
Reader, department of
education and extension
Faculty of home Science
M.S. University, Baroda.

3. MS. J.B. Patel
Professor, department of
foods and nutrition
Faculty of home science
M.S. University, Baroda.

4. Mr. B. Balakrishnaiah
Reader, department of
clothing and textiles
Faculty of home science
M.S. University, Baroda.

6. Dr. S.P. Gupta
Institute of Social Science
Agra University
Agra.

5. Ms. Indira P. Mallia
Reader, department of
child development
Faculty of home science
M.S. University
Baroda.

For : Child Welfare Officer

1. Ms. Sushila R. Panwar
District Programme Officer
I.C.D.S. Project

2. Mr. Shailesh N. Desai
Superintendent
Boys Observation Home
Bhutadi Zapa
Baroda.

4. Ms. Chandrika Vyas
Superintendent
Balika Sanrakshan grah
Karali Bagh
Baroda.
5. Ms. Punam Bansal
Counsellor
Navrachana School
Baroda.
8. Director
Crippled Home
Pension Pura, Baroda.
9. Mrs. Jyoti C. Kelkar
Educational Relief Society
Baroda.

3. MS. Chandra Agnihotri
Executive Secretary
Bal Bhavan Society
Baroda.

6. Mr. Ramesh M. Patel
Community Organizer
U.B.S Project
Baroda.

7. Ms. Yamini Pandya
CDPO, Urban Project
B.M.C., Baroda.

For : Nursery School Teacher

4. Ms. Kiran L. Parekh
Reader and Superintendent
Laboratory Nursery School
Faculty of home science
Baroda.

2. Ms. Amrit Vig
Principal
Bright School
Baroda.

6. Ms. Aruna Dave
Lecturer, Department
of Child development
Faculty of home Science,
Baroda.

8. Ms. Viru Hakim
Teacher, Chetan Balwadi
Faculty of home science
Baroda.

10. Ms. Pallavi Jin
Pre-Primary teacher,
Tejas Vidyalaya
Baroda.

1. Sister Gabriel
Incharge Primary Section
Sophia School, Jaipur.

3. Sister Anne
Principal
Convent of Jesus and Mary
Baroda.

5. Dr. Jyoti Parikh
Reader, department of
child development
Faculty of home Science
Baroda.

7. Mrs. Charlatta Pereira
Nursery School teacher
Convent of Jesus and Mary
Baroda.

9. Ms. Nasreen Babi
Teacher, department of
child development
Faculty of home Science
Baroda.

For : Textile Designer

- | | |
|--|--|
| 2. Mrs. Meera Bhargava
'Meera Boutique'
Jaipur. | 1. Mr. Devendra I. Shroff
Sejal Handicrafts
Orient Art Saree Printers
Baroda. |
| 4. Mr. Rahul N. Duggal
'Aravali' Printer
Jaipur. | 3. Mrs. Shoba Gupta
'Shreyans Printers'
Jaipur. |
| 6. Mrs. S. Jaiswal
'Jaiswal Printers'
Jaipur. | 5. Mr. Vipin Shah
Baroda Printers
Baroda. |

For : Garment Designer

- | | |
|--|---|
| 1. Mr. Rahul N. Duggal
'Aravali' Printer
Jaipur. | 2. Ms. Shilpa Shah
Designer
Clifton Exports
Delhi. |
| 4. Ms. Wendell Rodricks
Fashion designer Cum instructor
S.N.D.T. - P.V. Polytechnic
Bombay. | 3. Ms. Rashmi Paliwal.
Proprietor of Boutique
Delhi. |
| 5. Ms. Kamla Balami
'Banjara' Boutique
Vallabh Vidyanagar. | 6. Ms. Neeta Lulla
Fashion Promoter
Bombay. |
| 7. Ms. Minoo Lal
M/s. Khyati Creations
Bombay. | |

For : Extension Officer

- | | |
|--|---|
| 1. Ms. Vandana Joshi
Programme assistant
Centre for environmental
education
Ahmedabad. | 2. Ms. M. Baruah Deka
Home economist
Directorate of extension educat
Assam Agriculture University
Jorhat. |
|--|---|

- | | |
|---|--|
| <p>4. Dr. R.K. Talukdar
Deputy director (Communication)
Assam Agriculture University
Jorhat.</p> | <p>3. Dr. K.K. Talukdar
Home economist
Directorate of extension
education
Assam Agriculture University
Jorhat.</p> |
| <p>6. Dr. D.S. Surue
Co-ordinator, department of
extension services
M.B. Patel College of Education
Vallabh Vidyanagar.</p> | <p>5. Ms. Sabita Baruah
Training Officer
Assam Agriculture university
Jorhat.</p> |

For: Administrator

- | | |
|--|---|
| <p>1. Dr. Arvinda Chandra
Professor and head
Department of education and
extension
Faculty of home science
M.S. University
Baroda.</p> | <p>2. Dr. B.K. Chakraborty
Professor and head
Department of foods and
nutrition
Faculty of home science
M.S. University
Baroda.</p> |
| <p>4. Shri G.B.K. Hooja
Vice-Chancellor
Gurukul Kangri Vishwavidyalaya
Haridwar.</p> | <p>3. Dr. Sarla Grover
Professor and head
University Maharani College
Jaipur.</p> |

For : Food Service Manager

- | | |
|---|--|
| <p>2. Mr. Dalip Singha
Personnel manager
Welcom group, Vadodra.</p> | <p>1. Mr. C.B. Narang
G.M. Operations
Welcom group, Delhi.</p> |
| <p>4. Mr. M.S. Dolle
Assistant manager restaurant
Hotel Surya
Baroda.</p> | <p>3. Mr. Veer Vijay Singh
Food and beverage manager
Welcom group, Vadodra.</p> |
| <p>6. Debu Gosh
Production manager
Hotel Surya Palace
Baroda.</p> | <p>5. Mr. Subhash Pandit
Assistant manager
(Food and beverage)
Hotel Surya
Baroda.</p> |

8. Mr. Samir P. Bhagat
Director
Hotel Aditi
Baroda.

7. Mr. Noshir D. Modi
Food and beverage manager
Express Hotel
Baroda.

9. Mr. Shivi Kumaria
Food and beverage manager
Kanishka Hotel
Delhi.

For : Dietitian

2. Dr. Diyesh Mehta
Chief, Medical Staff
Bhailal Amin Hospital
Baroda.

1. Dr. Yogesh J. Bhatt
Superintendent
E.S.I.S. General Hospital,
Baroda.

4. Ms. Sujata Kanetkar
Dietitian
Nanavati Hospital
Bombay.

3. Dr. Hitesh Bhargava
Superintendent
Zenana Hospital
Jaipur.

6. Ms. Parul Majmudar
Dietitian
Smt. B.C.J. General Hospital
Bombay.

5. Ms. Usha Lapasia
Dietitian
Nanavati Hospital
Bombay.

8. Ms. Divya Prabha N. Chauhan
Dietitian
E.S.I.S. General Hospital
Baroda.

7. Ms. Kavita Kapur
Dietitian
Narhari Arogya Kendra
Baroda.

10. Ms. Neeta B. Shah
Dietitian
Shri Maharani Shanti
Devi Nursing Home
Baroda.

9. Shruti N. Kikani
Dietitian
Bhailal Amin General Hospital
Baroda.

12. Ms. Mansi A. Bapat
Dietitian
K.E.M. Hospital,
Bombay.

11. Ms. Sandhya T. Shah
Dietitian
K.G.P. Children Hospital
Baroda.

14. Ms. Bernadette Lewis
Dietitian
K.E.M. Hospital,
Bombay.

13. Ms. Sheetal R. Mhamunkar
Dietitian
K.E.M. Hospital,
Bombay.

15. Ms. Rita U. Patel
Dietitian
S.S.G. Hospital
Baroda.

For : Executive Housekeeper

- | | |
|---|---|
| 2. Ms. Deepa Bhatnagar
Executive housekeeper
'Arif Castles'
Nanital. | 1. Mr. Samir P. Bhagat
Director
Hotel Aditi
Baroda. |
| 4. Mr. Tushar Dalal
Executive housekeeper
Hotel Surya
Baroda. | 3. Mr. Pravir R. Hazara
Assistant manager
Hotel Surya
Baroda. |
| 6. Mrs. N. Sable
Executive hosekeeper
Hotel Surya Palace
Baroda | 5. Mr. Nitin Sable
General Manager
Hotel Surya Palace
Baroda. |
| 8. Mr. Naushir Modi
Food and beverage Manager
Express Hotel
Baroda. | 7. Ms. Vandana Ghadiali
Executive Housekeeper
Welcomgroup,
Vadodra. |
| 10. Mr. C.B. Narang
G.M. Operations
Welcome group,
Delhi. | 9. Ms. Lily N. Modi
Manager - housekeeping
Express Hotel
Baroda. |
| 12. Mr. Dalip Singha
Personnel Manager
Welcomgroup, Vadodra. | 11. Ms. Madhurai Moduwel
Executive housekeeper
Welcom group
Maurya Sherton
Delhi. |

For: Interior Designer

- | | |
|---|--|
| 2. Ms. Punita Mehta
Centre for Continuing Education
Baroda. | 1. Mr. Manish Parikh
Chittaranjan Parikh associates
Sanstha Vasad, Dandia Bazar
Baroda. |
| 4. Mr. Bijoy Kumar Bardoloi
Bijoy Kumar Bardoloi & Associates
Baroda. | 3. Mr. Hareesh S. Patel
Reader,
Department of Architecture
M.S. University
Baroda. |
| 6. Mr. Jaydev M. Kamdar
'Architect'
Pratap Ganj
Baroda. | 5. Mr. Kishore V. Vasant
Partner
K.K. Constructions
Baroda. |

APPENDIX 3 C

List of experts for checking clarity and scoring of the tools

2. Dr. N.A. Shelat
Reader (Administration)
C A S E
M.S. University,
Baroda.

1. Dr. S. Roy
Professor in Education
C A S E
M.S. University,
Baroda.

4. Dr. N.S. Pathak
Dean, Faculty of Education
and Psychology
M.S. University,
Baroda.

3. Dr. R. Kothari
Reader in Education
C A S E
M.S. University,
Baroda.

6. Dr. K.G. Desai
Director, Institute
of Psychological
and Educational Research and
Guidance, Ahmedabad.

5. Dr. S. Grover
Head, Dept. of P.G. Studies
(Home Science)
University of Rajasthan
Jaipur.

8. Dr. Rashmi Chaturvedi
Lecturer, Department of English
Kanoria College, Jaipur.

7. Mr. Mario Xavier
Lectuer in Psychology
Faculty of Education and
Psychology
M.S. University, Baroda.