Date

EMPLOYEE CONSENT FORM

Authorization to participate in a research project entitled:

Phone no.

WORKPLACE HEALTH PROMOTION PROGRAMME

Non-communicable diseases (NCD) such as high blood pressure, diabetes and heart disease are emerging and accelerating among industrial population at an alarming rate. These disease burdens occur in productive mid-life period and will, therefore, adversely affect workforce productivity and economic development. The Present health promotion programme is thus being conducted in my workplace, as part of the Doctoral study of Miss. Trushna Bhatt, with an aim of helping the employees to adopt healthy lifestyle and dietary habits and thus preventing these diseases in later life. hereby give my consent to be included as a subject in the research study to be conducted in my workplace to assess the effect of counselling on prevention and management of non-communicable diseases in industrial population. I understand that I may be given counselling and may be asked to undergo biochemical estimations (blood analysis) as part of the programme and have been informed to my satisfaction the purpose of the clinical trial that would be carried out. I am also aware of my right to opt out of the trial at any time during the course of the study without having to give the reasons of doing so. Email ID Signature

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Introduction

Employees spend approximately 36% of their total waking hours at work. This makes the worksite an ideal place to provide workers with the knowledge and skills needed to help improve attitudes and behaviors concerning health. Improving employee health can:

- Improve physical fitness and mental alertness
- Boost employee morale
- Possibly reduce absenteeism

The Worksite Wellness Index is a self-assessment and planning guide adapted from the Center for Disease Control and Prevention (CDC) *School Health Index: A Self Assessment and Planning Guide* (2004).

It will help you:

- Identify the strengths and weaknesses of your worksite's wellness and health promotion policies and programs
- Develop an action plan to implement a worksite wellness program or improve an existing program

Healthy eating and regular physical activity help people to stay in shape, feel good, and avoid developing risk factors that can lead to heart disease, stroke, cancer, and diabetes. Unfortunately, many people do not meet the physical activity and nutrition recommendations, and more and more Americans are becoming overweight than ever before.

Cardiovascular disease, stroke, cancer, and diabetes are all linked by common risk factors, behaviors and/or health habits associated with physical inactivity and poor nutrition. According to the CDC's 2004 report on *Physical Activity and Good Nutrition: Essential Elements to Prevent Chronic Diseases and Obesity*; poor eating habits and physical inactivity together account for at least 400,000 deaths among U.S. adults. Only tobacco use causes more preventable deaths in the United States. People who avoid behaviors that increase their risk for chronic diseases can expect to live healthier and longer lives.

Note: If at any time assistance is needed while your organization completes the Worksite Wellness Index you may contact the Texas Department of State Health Services, Cardiovascular Health and Wellness program at (512) 458-7670. Find other useful tools for developing worksite wellness programs at www.dshs.state.tx.us/wellness

Texas Behavioral Risk Factor Surveillance System (BRFSS) Facts

Nutrition and Overweight

- o 36% of persons between the ages of 18 and 39 reported high fat intake (1993)
- 21% of persons between the ages of 18 and 44 reported eating the recommended five servings of fruits and vegetables each day (2003)
- 57% of adult Texans classified themselves as overweight or obese (2003) (based on Body Mass Index, BMI> 25)
- 57% of persons between the ages of 18 and 44 were recognized as at risk for health problems related to being overweight (2002) (based on Body Mass Index).

Highlights of the 1998 Texas Physical Activity Survey

- More than two-thirds (69%) of adult Texans <u>are not</u> getting the amount of physical activity recommended for greater health benefits (twenty minutes of moderate to vigorous activity three times a week).
- 41% of adult Texans reported the main personal reason they are not more physically active is that they believe they are already getting enough physical activity.
- However, 51% of adult Texans who believe they are already getting enough physical activity <u>are not</u> getting the amount of physical activity recommended for greater health benefits.
- 29% of adult Texans reported the main reason they are not more physically active is the lack of time for physical activity.
- 32% of adult Texans reported the leading community reason for not being more physically active is the lack of enough fitness facilities, sidewalks, and bicycle lanes.

Respondents reported the following barriers for not being physically active at the worksite:

- 71% of the respondents reported their worksites do not allow actual work time to be used for physical activity.
- 69% of the respondents reported their worksites do not have a written flextime policy on physical activity.
- 82% of the respondents reported their worksites do not offer regular physical activity programs.
- 77% of the respondents reported their worksites do not have facilities or equipment for physical activity.
- 50% of the respondents reported their worksites do not have a safe place to walk.

Find more information regarding the Texas Behavioral Risk Factor Surveillance Survey from the Texas Department of State Health Services www.dshs.state.tx.us/chronicd

Instructions for Coordinator

- 1. Review the Worksite Wellness Index assessment tool.
- 2. Assemble a Worksite Wellness Index team. The first step toward employee wellness is to identify a team of people who will be responsible for completing the Worksite Wellness Index. You may choose an existing team, such as the Employee Wellness Committee or similar group, or create a new team. Broad participation is important for meaningful assessment and successful planning and implementation.

Suggested participants include:

- human resources/benefits coordinator
- employees from varying departments
- administrators
- supervisors
- employee wellness staff
- 3. **Meet to discuss the Index.** At the first meeting, explain the Worksite Wellness Index. Set a timeline for the completion of the assessment. Working as a team will increase the accuracy of responses and tap into creative insights. Make sure that everyone gets a copy of the Instructions, Score Card, and Questionnaire.
- 4. **Complete the Index**. Each team member should answer the questions by getting any needed information and having open discussion. Each question gives directions on how to select from the four scoring choices. Answers should be written on a copy of the Score Card.
- 5. **Meet as a team.** Discuss each question and its scoring descriptions. Arrive at a consensus on a score for each question, and record the consensus score on a separate Score Card. The team should then use these results to answer the Planning Questions for each section.
- 6. **Arrive at recommendations.** As a team, arrive at recommendations for action to address any weaknesses identified by the scores earned for each question. List the team's recommendations in the Recommendation Table and rate each on the five criteria listed in the table.
- 7. **Prioritize.** Write the sum of the ratings in the "total" column in the Recommendation Table. In the "Priority Ranking" column of the Recommendation Table, indicate the rank order the team has decided for implementing the recommendations. Consider the "Total" column when ranking the recommendations, but do not feel bound to numerical totals. Some very important actions may be too expensive, labor intensive, or too complex to rank as number one. Others may be less important, but require fewer resources or staff to implement. Use the collaborative judgment and knowledge of your team members. Together they know the worksite and will arrive at the best mix of

important, achievable recommendations.

- 8. **Make a plan.** Once you have prioritized the recommendations, use the Action Plan Worksheet to further develop the team's ideas.
- 9. **Implement the plan.** Present the recommendations and action plan to the worksite's decision-making authority. After approval, implement the plan and monitor progress.

Tips for Completing the Worksite Wellness Index

- Accuracy counts. Please answer all questions as accurately as possible. The Worksite Wellness Index is your self-assessment and planning tool.
- The focus is on health promotion. The Worksite Wellness Index was designed to assess implementation of wellness and health promotion activities. It does not address basic administration duties such as bookkeeping.
- There is no passing grade. The Worksite Wellness Index is not intended to be used to compare one worksite wellness program with another. You should only use your Index scores to help you understand your worksite's strengths and weaknesses and to develop an action plan for improving your wellness and health promotion efforts. It is realistic to expect low scores in certain areas; low scores can help you build awareness of areas needing improvement.
- Some actions are easier than others. Use of the Worksite Wellness Index tool
 might lead your team to recommend actions that require additional resources.
 However, you might find that many of the recommended actions simply involve
 more efficient use of existing resources.
- Keep the team together. The purpose of completing the Worksite Wellness Index is to start a path or improve your worksite's wellness program. Once you have started, you can keep the team together and use the Index to monitor your progress. Establish a schedule for annual assessments, so that the Index can serve as tool for continuous improvement and accountability over time.

Questionnaire

A-1. Worksite Wellness Program Policy

Does the worksite have a current policy outlining the requirements and functions of a comprehensive worksite wellness program?

"A comprehensive" worksite wellness program promotes healthy lifestyle choices through defined policies about the worksite environment and health promotion programs/activities that are conducive to healthy behaviors.

- 3 = Yes
- 2 = There is a policy, but it needs modification to meet the needs of the worksite
- 1 = There is no policy, but there are plans to form one
- 0 = No

A-2. Representative Committee Oversees Worksite Wellness Programs

Does the worksite have a representative committee that meets at least once a month to oversee worksite wellness programs, including physical activity and nutrition programs?

"Representative" means that it includes relevant members of the workforce, such as staff, supervisors, administration, human resources/benefits coordinator, etc.

- 3 = Yes
- 2 = There is a committee, but it is not representative or it meets less than once a month
- 1 = There is no committee, but there are plans to form one
- 0 = No

A-3. Worksite Wellness Plan

Does the worksite have a worksite wellness plan in place that addresses the purpose, nature, duration, resources required, participants in, and expected results of a worksite wellness program?

- 3 = Yes
- 2 = There is a plan, but it needs modification to meet the needs of the worksite
- 1 = There is no plan, but there are plans to develop one
- 0 = No

A-4. Written Policies on Physical Activity

Does the worksite have written policies on physical activity that commit to the following?

- Supporting physical activity during duty time (flex-time)
- Providing incentives for engaging in physical activity
- Offering company sponsored fitness oriented programs for employees other than an exercise facility
- Providing a broad range of competitive and non-competitive physical activities that help develop the skills needed to participate in lifetime physical activities
- Providing exercise/physical fitness messages and information to employees
- Providing prompts to promote physical activity near each stairwell or elevator

"Lifetime physical activities" are those readily carried to settings other than the worksite. Examples include swimming, walking, running, racquet sports, and dancing.

- 3 = Yes for five or six areas listed above
- 2 = For three or four areas
- 1 = For one or two areas
- 0 = No

A-5. Breaks

Are employees provided with breaks during working hours and are employees encouraged to be active during break time?

Examples of a break time activity could be structured or unstructured such as walking in groups, performing stretching exercises at your desk, etc.

- 3 = Yes
- 2 = Breaks are provided each day, but employees are not given encouragement to be active
- 1 = Breaks are provided each day, but employees are restricted to the restroom, break room, or immediate work area
- 0 = Breaks are not provided any work day

A-6. Physical Activity Facilities

Does the worksite provide a facility/designated space or related support system on-site for physical activity by employees?

- On-site exercise facility
- Outdoor exercise areas, playing fields, or walking trails for employee use
- Free, discounted, or employer subsidized memberships to fitness centers
- On-site physical activity classes such as aerobics, kick-boxing, dancing, etc.
- Provide showers and/or changing facilities
- 3 = Yes
- 2 = For three or four areas
- 1 = For one or two areas
- 0 = No

A-7. Employee Access to Physical Activity Facilities Outside of Work Hours

Can all employees use the worksite's indoor/outdoor physical activity facilities outside of work hours?

"Outside of work hours" means before or after work, lunch, evenings, weekends, and on holidays.

- 3 = Yes, the worksite has identified indoor/outdoor areas that employees can access to engage in physical activity before, during or after work hours
- 2 = Indoor or outdoor facilities are available, but not both
- 1 = Indoor or outdoor facilities are available, but the hours of availability are very limited
- 0 = No indoor or outdoor facilities are available

A-8. Written Policies on Nutrition

Does the worksite have written policies on nutrition that commit to the following?

- On-site cafeterias following healthy food preparation guidelines and practices (e.g. steaming, low-fat, low calorie, salt substitutes, limited frying, etc.)
- Healthy food options for any meetings, conferences, or training offered by the worksite
- Vending machines and/or onsite cafeteria offer nutritious food options as 25% of the total choices
- Healthy eating messages to the employee population (delivered via e-mail messages, payroll stuffers, bulletin boards, etc.)
- Supporting participation in nutrition-related activities during duty time (flex-time)
- Providing prompts to promote and identify healthy food/snack/drink choices near vending machine(s) or on-site cafeteria
- 3 = Yes, for five or six areas listed above
- 2 = For three or four areas
- 1 = For one or two areas
- 0 = No

A-9. Written Policies on Tobacco Use

Does the worksite have written policies on tobacco use that commit to the following?

- Prohibiting tobacco use anywhere on property
- Supporting participation in smoking cessation activities during duty time (flex-time)
- Providing prompts to support no tobacco use policy
- 3 = Yes
- 2 = Yes, but tobacco use allowed in designated area(s)
- 1 = Yes, but flextime is not allowed to attend cessation classes or policy prompts not provided
- 0 = No

A-10. Staff Oriented to Policies

Is staff oriented to, and given copies of, the physical activity, nutrition, and tobacco use policies?

- 3 = Yes
- 2 = Oriented to or given copies, but not both
- 1 = No, but there are plans to
- 0 = No

A-11. Plan to Respond to Cardiac Events

Does the worksite have a written plan for emergency response to cardiac events at their facility?

- 3 = Yes
- 2 = Plan is in place, but does not meet the needs of the worksite
- 1 = No, but there are plans to develop an emergency response plan
- 0 = No

A-12. Emergency Response Training

Does the worksite provide emergency training for response to cardiac events at their facility?

- Worksite has provided basic Cardiopulmonary Resuscitation (CPR) training and certification to employees within the current year
- Worksite has a policy on training employees on use and placement of Automated External Defibrillators (AED's)
- 3 = Yes
- 2 = CPR training or AED training/placement, but not both
- 1 = No, but there are plans to do so in the future
- 0 = No

Questionnaire

B-1. Healthcare Coverage for Employees

Does the worksite offer or provide adequate healthcare coverage for employees and their families for prevention of and rehabilitation of heart disease and stroke?

- 3 = Yes
- 2 = Offers or provides access to adequate health healthcare coverage, but coverage for prevention of and rehabilitation of heart disease and stroke is limited
- 1 = No, but there are plans to do so
- 0 = No

B-2. Health Screening for Employee

Does the worksite offer or provide easy access to free or reasonably priced health screenings for employees at a minimum of one time a year?

"Provide access to" means that the worksite has a special arrangement for employees to receive either on- or off-site health screening.

Examples of items that are part of a "health screening" include:

- height and weight measurements
- blood pressure checks
- cholesterol screening
- diabetes/blood sugar screening
- individual health risk appraisal
- 3 = Yes
- 2 = Offers or provides access to health screening, but is not reasonably priced or not easily accessible
- 1 = No, but there are plans to do so
- 0 = No

B-3. Physical Activity/Fitness Programs for Employees

Does the worksite offer or provide easy access to free or reasonably priced physical activity/fitness programs for the employees?

"Provide access to " means the worksite has a special arrangement for employees to take classes on-site or at an off-site facility.

Examples of such "programs" include:

- Classes
- Workshops
- Facilities
- Special Events
- 3 = Yes
- 2 = Offers or provides access to physical activity/fitness programs, but they are not reasonably priced or not easily accessible
- 1 = No, but there are plans to do so
- 0 = No

B-4. Nutrition Education/Weight Management Programs for Employees

Does the worksite offer or provide easy access to free or reasonably priced nutrition education/weight management programs for the employees?

- 3 = Yes
- 2 = Offers or provides access to nutrition education/weight management programs, but they are not reasonably priced or not easily accessible
- 1 = No, but there are plans to do so
- 0 = No

B-5. Promote and Encourage Employee Participation

Does the worksite promote and encourage employee participation in its physical activity/fitness and nutrition education/weight management programs?

Examples of ways to "promote and encourage employee participation" include:

- Information at new employee orientation
- Information on programs provided with paychecks
- Flyers on wall or bulletin boards
- · Letters mailed directly to employees
- · Announcements at employee meetings
- Employee newsletter articles
- Incentive/reward programs
- Public recognition
- · Health insurance discounts
- Provide showers and changing facilities
- Sponsor employee sports teams
- 3 = Yes, through four or more ways listed above
- 2 = Through one to three of the ways
- 1 = No, but there are plans to do so
- 0 = No

B-6. Awareness and Education Messages

Does the worksite provide awareness and education messages/information on the following?

- Heart disease and stroke prevention including risk factors such as high blood pressure, cholesterol, diabetes, overweight, etc.
- Signs and symptoms of heart attack, stroke, need to call 9-1-1
- Use of AEDs and CPR
- Good nutrition/eating habits
- Physical activity
- Tobacco prevention/control
- 3 = Yes, for five or six of the above items
- 2 = For three or four
- 1 = For one or two
- 0 = No

B-7. Budget for Employee Health Program

Is there a worksite budget for employee health promotion that includes a salary for a coordinator?

"Coordinator" means a full or part-time employee who is responsible for planning, designing, implementing, and evaluating employee health promotion activities.

- 3 = Yes
- 2 = There is a budget, but it does not include a salary for a full or part-time coordinator (although the worksite may have a volunteer coordinator)
- 1 = No, but there are plans to create a budget
- 0 = No

Appendix I – Tables and Worksheets

Part A: Worksite Policies and Environment

Score Card

Instructions: To complete this Score Card, first carefully read and discuss the Questionnaire. Answer the specific questions and follow the scoring descriptions. After all questions have been scored, respond to the Planning Questions for each question.

	Fully In Place	Partially In Place	Under Development	No
A-1. Worksite Wellness Program Policy	3	2	1	0
A-2. Representative Committee oversees Worksite Wellness Programs	3	2	1	0
A-3. Worksite Wellness Plan	3	2	1	0
A-4. Written Policies on Physical Activity	3	2	1	0
A-5. Breaks	3	2	1	0
A-6. Physical Activity Facilities	3	2	1	0
A-7. Employee Access to Physical Activity Facilities Outside of Work Hours	3	2	1	0
A-8. Written Policies on Nutrition	3	2	1	0
A-9. Written Policies on Tobacco Use	3	2	1	0
A-10. Staff Oriented to Policies	3	2	1	0
A-11. Plan to Respond to Cardiac Events	3	2	1	0
A-12. Emergency Response Training	3	2	1	0
Total the number of circled responses in each column				
Multiply by the Point Value	X 3	X 2	X 1	X 0
Subtotals				
Total Points Earned Add all subtotals				
Total Possible Points				
Percentage (total points earned/36) x100				%

Planning Questions

These planning questions will help your worksite use its Index results to identify and prioritize changes needed to improve your worksite wellness program. Answers should be reviewed when completing the Recommendation Table.

1. Based on the scores earned for each question, what are the **strengths** and **weaknesses** of your worksite's policies and environment related to worksite wellness?

2. To improve each of the weaknesses identified in question 1; identify the recommendations for action.

Recommendation Table

Instructions: Rate each of the recommendations identified in the Worksite Policies and Environment Planning Questions on the following five aspects: importance, cost, time, commitment, and feasibility. Rate each on a scale of 1 to 5 using the chart below.

Importance	How imp	oortant is the r important	ecommendat 3 = 5	ion? Somewhat imp	oortant	1 =	Not very impor	tant
Cost	How exp	How expensive would it be to plan and implement the recommendation? 5 = Not expensive						
Time	How mu 5 = Little	ch time and e or no time ar	ffort would be	needed to im	nplement the reand effort		tion? Extensive time	and effort
Commitment		husiastic wou enthusiastic		e community Moderately en			recommendat Not enthusiast	
Feasibility	How diff	icult would it b	pe to complete 3 = N	e the recomm Moderately dif	endation? ficult	1 = '	Very difficult	
Recommendations		Importance	Cost	Time	Commitment	Feasibility	Total Points	Priority Ranking

Action Plan Worksheet

Recommendations	Describe the recommend	ations from the Recommen	idation Table		
Activities	List the activities required	List the activities required to meet the recommendation/			
Materials, Resources and Personnel	List the individuals who w need to get the job done.	ill do the work, and the rese	ources and tools they		
Time Frame	When will implementation	begin? How long will it tak	e to finish?		
Recommendations	Activities	Materials, Resources and Personnel	Time Frame		
1.					
2.					
3.					
4.					
4 .					
5.					

Appendix II - Tables and Worksheets

Part B: Health Promotion for Employees

Score Card

Instructions: To complete this Score Card, first carefully read and discuss the Questionnaire.

Answer the specific questions and follow the scoring descriptions.

After all questions have been scored, respond to the Planning Questions for that section.

	Fully In Place	Partially In Place	Under Development	No
B-1. Healthcare Coverage for Staff	3	2	1	0
B-2. Health Screening for Staff	3	2	1	0
B-3. Physical Activity/Fitness Programs for Employees	3	2	1	0
B-4. Nutrition Education/Weight Management Programs for Employees	3	2	1	0
B-5. Promote and Encourage Employee Participation	3	2	1	0
B-6. Awareness and Education Messages	3	2	1	0
B-7. Budget for Employee Health Promotion	3	2	1	0
Total the number of circled responses in each column				
Multiply by the Point Value	X 3	X 2	X 1	X 0
Subtotals				
Total Points Earned	Add All Subto	tals		
Total Possible Points				21
Percentage (total points earned/21)	x100			%

Planning Questions

These planning questions will help your worksite use its Index results to identify and prioritize changes needed to improve your worksite wellness programs. Answers should be reviewed when completing the Recommendation Table.

1. Based on the scores earned for each question, what are the **strengths** and **weaknesses** of your worksite's health promotion for employees?

2. To improve each of the weaknesses identified in question 1, identify the recommendations for action.

Recommendation Table

Instructions: Rate each of the recommendations identified in the Health Promotion for Employees Planning Questions on the following five aspects: importance, cost, time, commitment, and feasibility. Rate each on a scale of 1 to 5 using the chart below.

Importance		ortant is the r important		on? Somewhat imp	oortant	1 = 1	Not very impo	rtant
Cost	How exp	How expensive would it be to plan and implement the recommendation? 5 = Not expensive						
Time	How mu	ch time and e or no time ar	ffort would be ad effort 3 = N	needed to im loderate time	nplement the r and effort	ecommendat 1 = I	ion? Extensive time	e and effort
Commitment		husiastic wou enthusiastic	Id the worksite 3 = N	e community Moderately en	be about imple thusiastic		recommendat Not enthusiast	
Feasibility	How diffi	cult would it b		the recomme Moderately dif		1 = \	Very difficult	
Recommendations		Importance	Cost	Time	Commitment	Feasibility	Total Points	Priority Ranking

Part B: Health Promotion for Employees Action Plan Worksheet

Recommendations	Describe the recommendations from the Recommendation Table				
Activities	List the activities required	List the activities required to meet the recommendation.			
Materials, Resources and Personnel	List the individuals who w need to get the job done.	ill do the work, and the res	ources and tools they		
Time Frame	When will implementation	begin? How long will it tak	e to finish?		
Recommendations	Activities	Materials, Resources and Personnel	Time Frame		
1.					
2.					
3.					
4.					
5.					

ID no.

STEPS APPROACH FOR RISK ANALYSIS

			Da	te:	Time :
1.	Name				
2.	Date of Birth//	′			Age years
3.	Contact information	Phone no	E	E-mail ID	
4.	Department				
5.	Designation				
6.	Sex a) Male	b) Female			
7.	Religion a) Hindu	b) Muslim	c) Sikh d) Christian e)	Paarsi f) Others
8.	Education a) ITI cen	rtificate	b) Diploma	b) Graduate	c) Post graduate
9.	Marital status a) Unmar	rried	b) Married	c) Divorced	d) Widowed
10.	No. of members in the f	amily			
11.	Total monthly income o	of family Rs			
12.	Living status:				
	a) Alone/with roommates	S			
	b) With family				
13.	Do you currently smoke	e? Cigar/Cigar	ette/Bidi/Pipe		
	a) Yes				
	b) No				
	If yes;				
	13-A. How frequently d	o you smoke?			
	a) Daily				
	b) 2-3/week				
	c) Weekly				
	d) Fortnightly				
	e) Monthly				
	f) Rarely				
	13-B. Amount of usage	per day			
	13-C. How old were you	ı when you sta	arted smokin	g? years	
14.	If you smoked in the pa	st but have no	ow left it;		
	14-A. In the past, did yo	ou smoke daily	y?		
	a) Yes				
	b) No				

	14-B. How old were you when you started smoking? years
	14-C. How old were you when you stopped smoking? years
15.	During the past week (7 days), on how many days did someone in your
	house/workplace/somewhere else smoke when you were present? days
16.	Do you currently use any 'smokeless tobacco'?
	a) Yes
	b) No
	If yes;
	16-A. How frequently do you use smokeless tobacco?
	a) Daily
	b) 2-3/week
	c) Weekly
	d) Fortnightly
	e) Monthly
	f) Rarely
	16-B. How old were you when you started using 'smokeless tobacco'? years
17.	If you used 'smokeless tobacco' in the past but have now left it;
	17-A. In the past, did you use 'smokeless tobacco' daily? a) Yes b) No
	17-B. How old were you when you started using it? years
	17-C. How old were you when you stopped using it? years
18.	Have you ever consumed an alcoholic drink?
	a) Yes
	b) No
	If yes;
	18-A. During the past 12 months, how frequently have you had atleast one drink?
	a) Daily
	b) 2-3/week
	c) Weekly
	d) Fortnightly
	e) Monthly
	f) Rarely
	18-B. During past 30 days, how frequently have you had at least one drink?
	a) Daily
	b) 2-3/week

	c) Weekly
	d) Fortnightly
	e) Monthly
	f) Rarely
19.	If you did consume an alcoholic drink during the past 30 days;
	19-A. What was the amount consumed? ml
	19-B. How many standard alcoholic drinks did you have on a single occasion?
	(For men > 5 drinks, For women > 4 drinks)
	19-C. How often was it with meals?
	a) Usually
	b) Sometimes
	c) Never
20.	What is your frequency of fruit consumption?
	a) Daily
	b) 3-4 times a week
	c) 2/week
	d) Weekly
	e) Fortnightly
	f) Monthly
	g) Rarely (< 1 month)
21.	What is the amount of fruit you consume on one such day?
	a) $< 100 \text{ gm}$
	b) 100-150 gm
	c) 150-200 gm
	d) > 200 gm
22.	What is your frequency of vegetable (excluding potato) consumption?
	a) Daily
	b) 3-4/ week
	c) 2/week
	d) Weekly
	e) Fortnightly
	f) Monthly
	g) Rarely (< 1 month)

23.	What is the amount of veg. (excluding potato) you consume on one such day?
	a) $< 100 \text{ gm}$
	b) 100-150 gm
	c) 150-200 gm
	d) > 200 gm
24.	What is your frequency of eating out/meal not prepared at home?
	a) Daily
	b) 3-4/week
	c) 2/week
	d) Weekly
	e) Fortnightly
	f) Monthly
	g) Rarely (< 1 month)
25.	With respect to the meal you consume during work hours;
	25-A. Breakfast
	a) No breakfast
	b) At home
	c) At office
	25-B. If having breakfast at office, what is the frequency of breakfast at office
	a) Daily
	b) 3-4/week
	c) 2/week
	d) Weekly
	e) Fortnightly
	f) Monthly
	g) Rarely (< 1 month)
	25-C. Lunch
	a) Homemade
	b) Tiffin service
	c) Canteen
	e) Restaurant
	25-D. Frequency of lunch from tiffin/canteen/restaurant(whichever applicable)
	a) Daily
	b) 3-4/week

	c) 2/week
	d) Weekly
	e) Fortnightly
	f) Monthly
	g) Rarely (< 1 month)
	25-E. Snacks at office
	a) Yes
	b) No
	25-F. If yes, frequency of snacks in office
	a) Daily
	b) 3-4/week
	c) 2/week
	d) Weekly
	e) Fortnightly
	f) Monthly
	g) Rarely (< 1 month)
26.	Does your work involve vigorous-intensity activity that causes large increases in
	breathing/heart rate for at least 10 min. continuously?
	a) Yes
	b) No
	If yes;
	26-A. In a typical week, on how many days do you do them? days
	26-B. In a typical week, how much time do you spend on them? hrmin.
27.	Does your work involve moderate-intensity activity that causes small increases in
	breathing/heart rate for at least 10 min. continuously?
	a) Yes
	b) No
	If yes;
	27-A. In a typical week, on how many days do you do them? day
	27-B. In a typical week, how much time do you spend on them? hr min
28.	Do you walk/cycle for at least 10 min. continuously for travelling?
	a) Yes b) No

	If yes;			
	28-A. How many times a week do you do this?			
	28-B. How much time do you spend on this on one such day?hrmin.			
29.	Do you do any vigorous-intensity sports, fitness or recreational (leisure) activities			
	that cause large increase in breathing/heart rate for at least $10\ min.$ continuously?			
	(running/outdoor sports)			
	a) Yes			
	b) No			
	If yes;			
	29-A. In a typical week, on how many days do you do them? day			
	29-B. In a typical week, how much time do you spend on them?hrmin.			
30.]	Do you do any moderate-intensity sports, fitness or recreational (leisure) activites			
that cause small increase in breathing/heart rate for at least 10 min. contin				
	(Brisk walking/cycling/swimming)			
	a) Yes			
	b) No			
	If yes;			
	30-A. In a typical week, on how many days do you do these activities? day			
	30-B. In a typical week, how much time do you spend on them?hrmin.			
31.	How much time do you usually spend sitting on a typical day?hrmin.			
32.	Have you ever had your Blood Pressure measured by a doctor/health worker?			
	a) Yes			
	b) No			
	If yes;			
	32-A. When was the last time you had it measured?			
	a) During past year			
	b) Longer than a year back			
	32-B. Have you ever been told by a doctor/health worker that you have raised			
	B.P./Hypertension? a) Yes b) No			
	If yes;			
	32-C. When were you told about it?			
	a) During past year			
	b) Longer than a year back			

32-D. Are you currently receiving any of the following advice/treatments, as prescribed by a doctor/health worker?

- a) Drug (medication) that you are currently taking
- b) Advice to reduce salt intake
- c) Advice/treatment for losing weight
- d) Advice/treatment to stop smoking
- e) Advice/treatment to do more exercise
- 32-E. Have you ever sought treatment for it from traditional healer/alternative medicine/home remedies? a) Yes b) No
- 32-F. Are you currently taking traditional/home remedy for high blood pressure?
- a) Yes b) No
- 33. Have you ever had your Blood Sugar measured by a doctor/health worker?
 - a) Yes b) No

If yes;

- 33-A. When was the last time you had it measured?
- a) During past year
- b) Longer than a year back
- 33-B. Have you ever been told by a doctor/health worker that you have raised Blood Sugar/Diabetes?
- a) Yes b) No

If yes;

- 33-C. When were you told about it?
- a) During past year
- b) Longer than a year back
- 33-D. Are you currently receiving any of the following advice/treatments for it, as prescribed by a doctor/health worker?
- a) Drug (medication) that you are currently taking
- b) Special prescribed diet
- c) Advice/treatment for losing weight
- d) Advice/treatment to stop smoking
- e) Advice/treatment to do more exercise
- 33-E. Have you ever sought treatment for Diabetes from traditional healers/alternative medicine/home remedies?
- a) Yes b) No

	sugar/Diabetes?					
	a) Yes					
	b) No					
STI	E P 2 Physical Me	easurements				
34.	Height	cm				
35.	Weight	kg				
36.	• Waist Circumference cm					
37.	Hip Circumferen	ice cm				
38.	Blood Pressure:	Reading 1	Reading 2	2 Reading 3		
	S.B.P.	mm Hg	mm H	Ig mm Hg		
	D.B.P.	mm Hg	mm	Hg mm Hg		

39. Heart Rate ___ bpm ___ mm Hg ___ mm Hg

33-F. Are you currently taking traditional/home remedy for high blood

PRESENTATION - 1

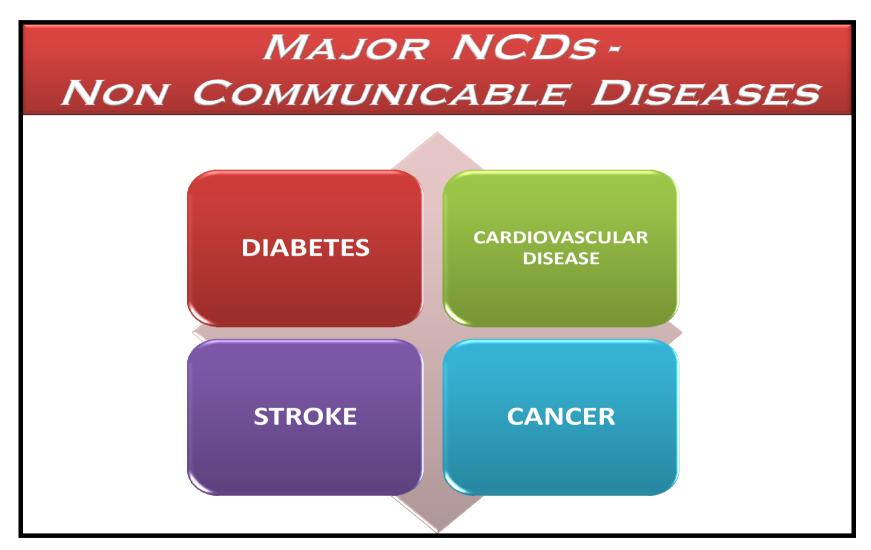
NON COMMUNICABLE DISEASES:

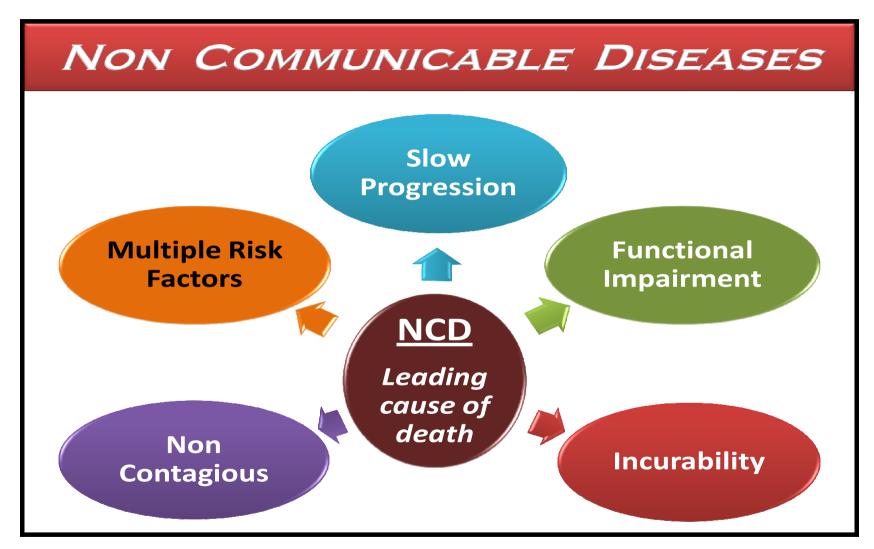
DEFINITION & RISK FACTORS

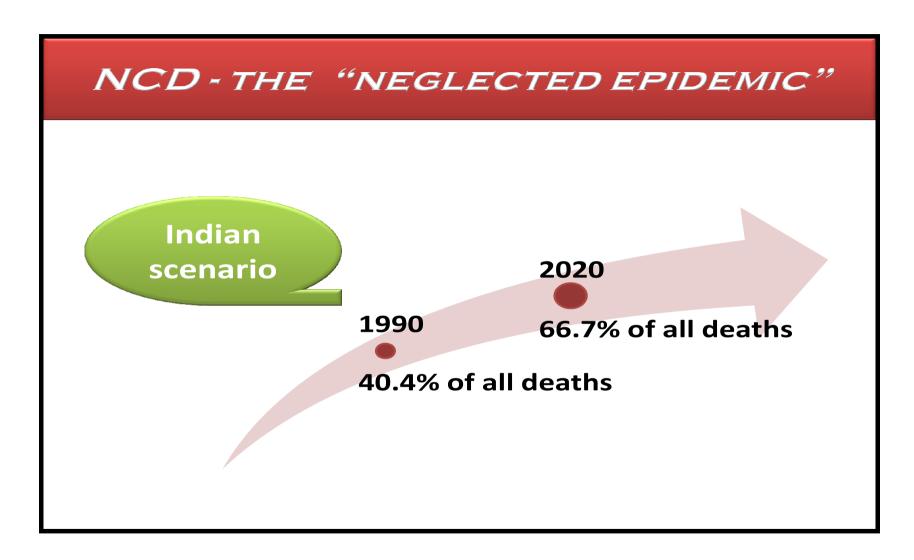
OBESITY

HYPERTENSION

HEALTHY DIET FOR PREVENTION & MANAGEMENT OF NCDS







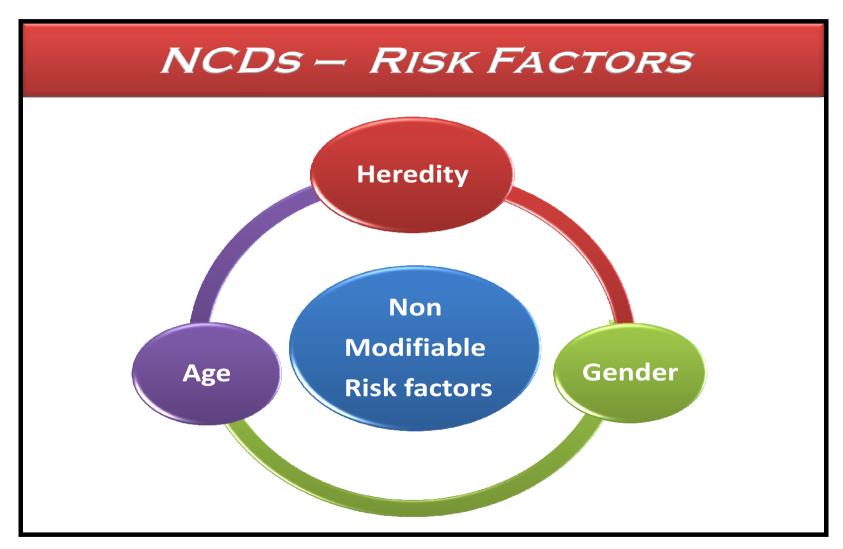
NCDs - RISK FACTORS

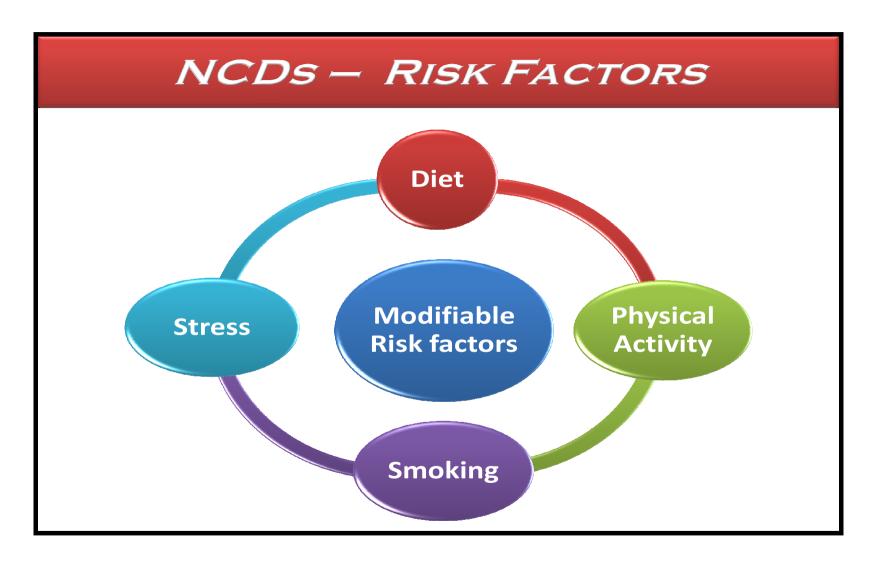
Risk Factors

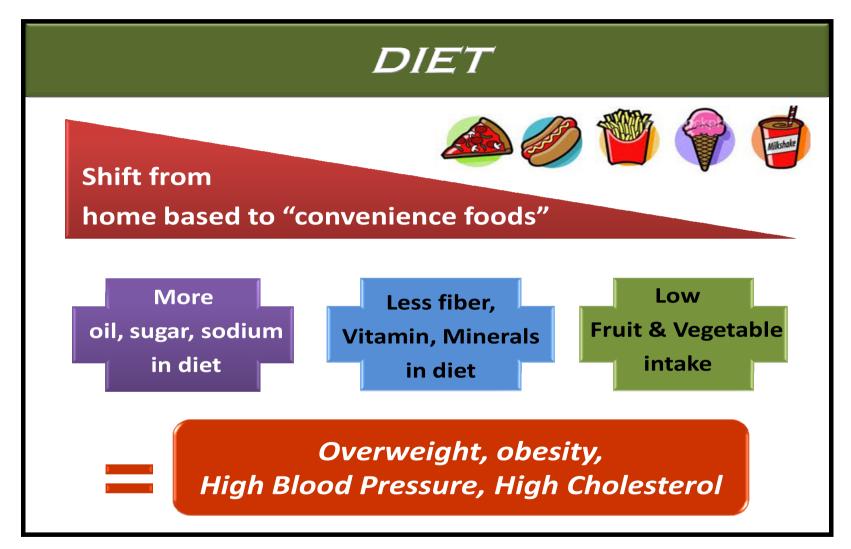
Presence of risk factors indicate that you are at risk of developing NCDs

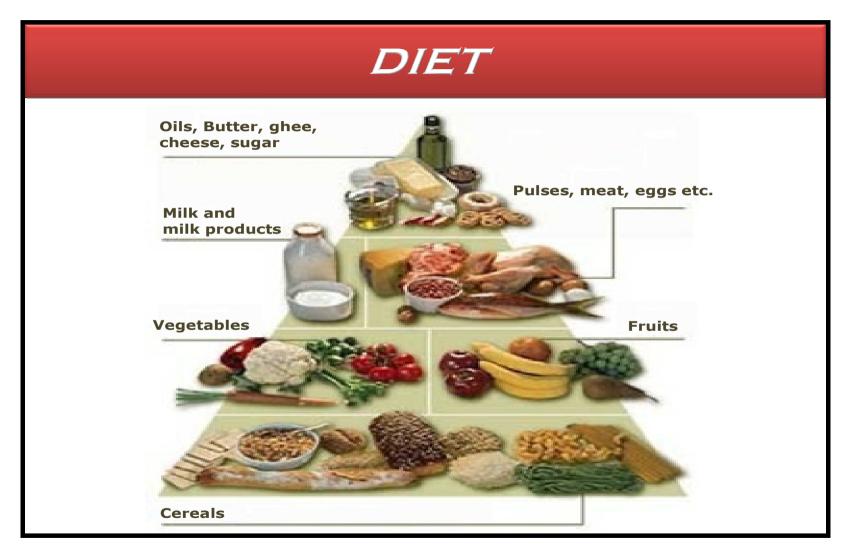
Non Modifiable Risk Factors

Modifiable Risk Factors









OBESITY

Overweight and Obesity are defined as abnormal/excessive fat accumulation in the body that presents a risk to health.

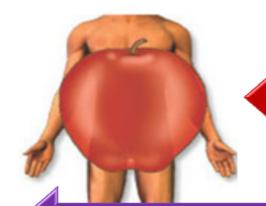


Body Mass Index

 $BMI = wt (kg)/ht (mt^2)$

BMI : 23-24.9 = overweight and **>**25 = obese

APPLE SHAPED / PEAR SHAPED BODY



ANDROID OBESITY

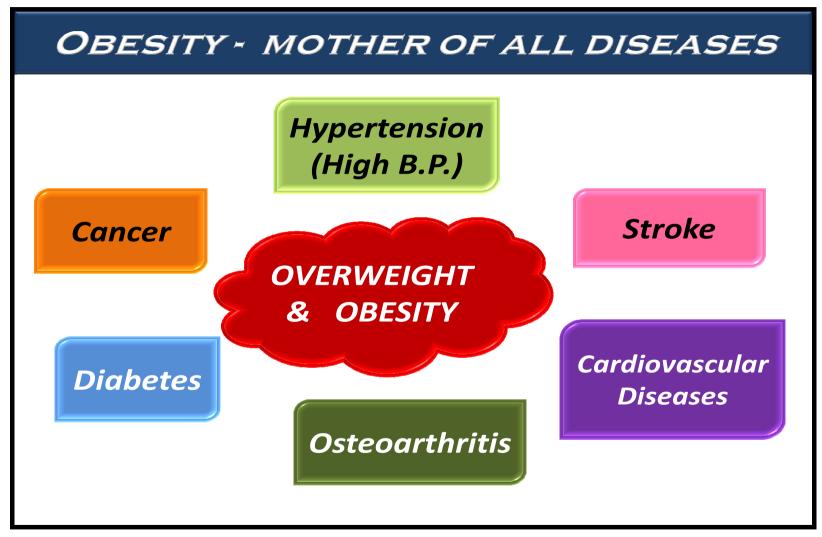
Deposition of fat around waist;
"Apple shaped" fat distribution
Usually seen in men.
ABDOMINAL OBESITY

Ideal waist circumference; Men:<90 cm, Women:<80 cm

GYNOID OBESITY

Deposition of fat in lower body; "Pear shaped" fat distribution.
Usually seen in women.



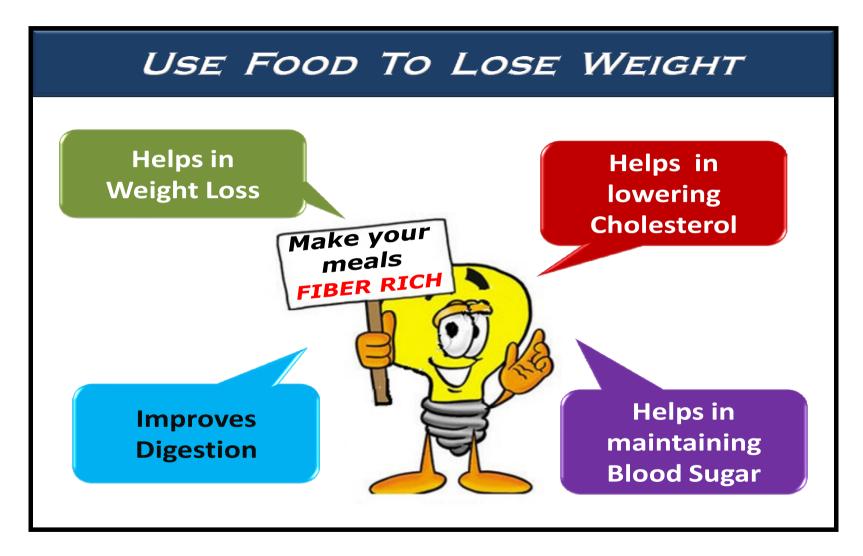


PREVENTION / MANAGEMENT OF OVERWEIGHT, OBESITY





Physical Activity



FIBER RICH FOODS



Make fruits a part of your daily diet (2 bowls/day)



At least
2 bowls/day
of veg.
(except potato)

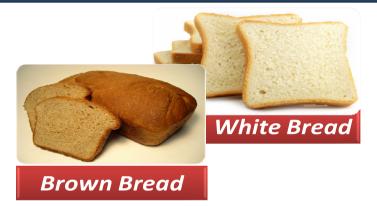


Eat whole grain cereals: bajra, oats, whole wheat flour













QUICK TIPS WHEN EATING OUT



Drink a glass of cold water before starting your meal









Avoid having sweets more than once a month



QUICK TIPS



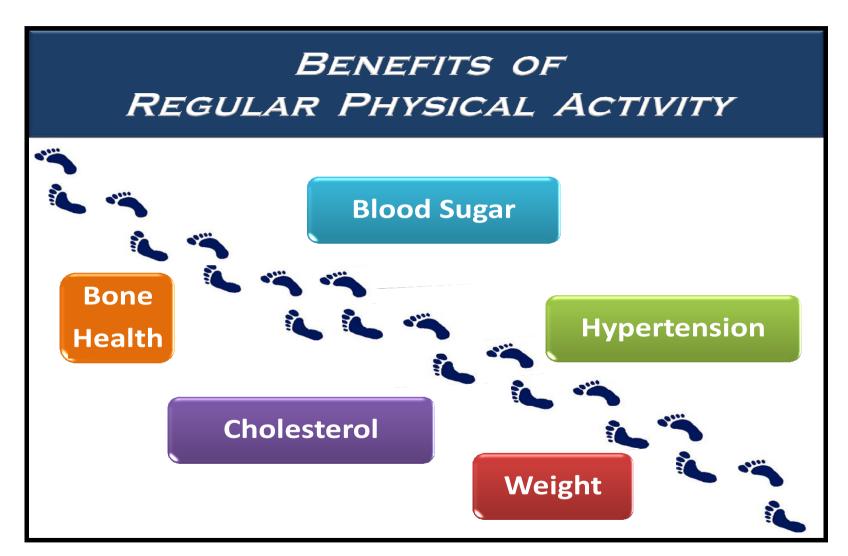








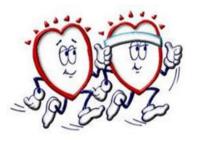
Prefer taking chutney, curd/chhas with food items like handva, muthia, dhokla, khichdi instead of eating them with oil/ghee.



TYPES OF PHYSICAL ACTIVITY

MODERATE INTENSITY ACTIVITY

VIGOROUS INTENSITY ACTIVITY















HOW MUCH PHYSICAL ACTIVITY SHOULD YOU DO?

FOR WEIGHT MAINTAINENCE

150 min/week MIE <u>OR</u> 75 min/week VIE <u>OR</u> Equivalent mix of MIE and VIE



At least 10 min At A Time

FOR WEIGHT LOSS

MIE for atleast 1 hour; 5 times a week OR VIE for atleast 30 min; 5 times a week

COMMON PROBLEMS FACED IN WEIGHT MANAGEMENT

Plateau Effect

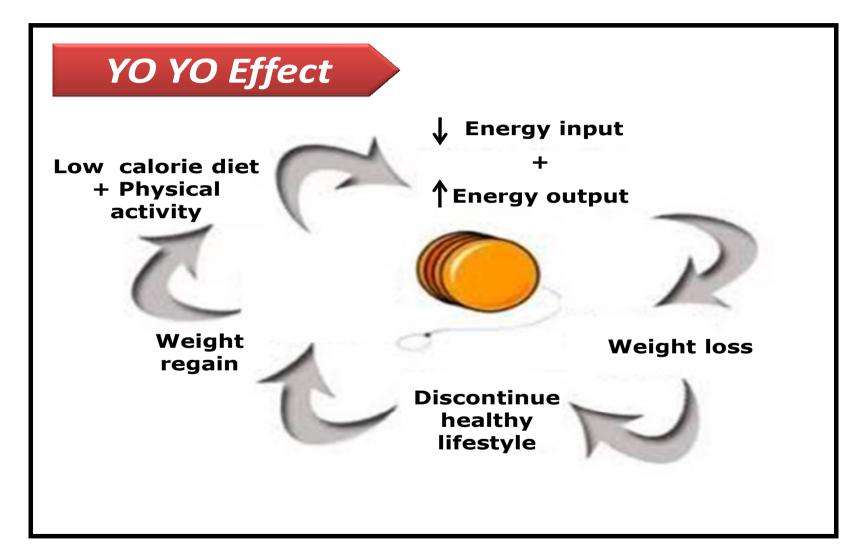
Sustained
Weight loss efforts

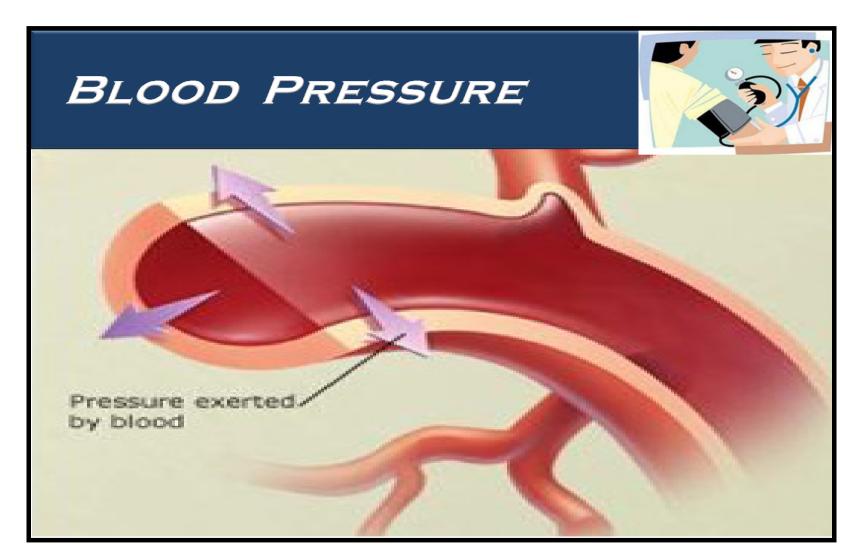
Success in achieving weight loss

WEIGHT PLATEAU

Increased weight loss efforts

Continued weight loss

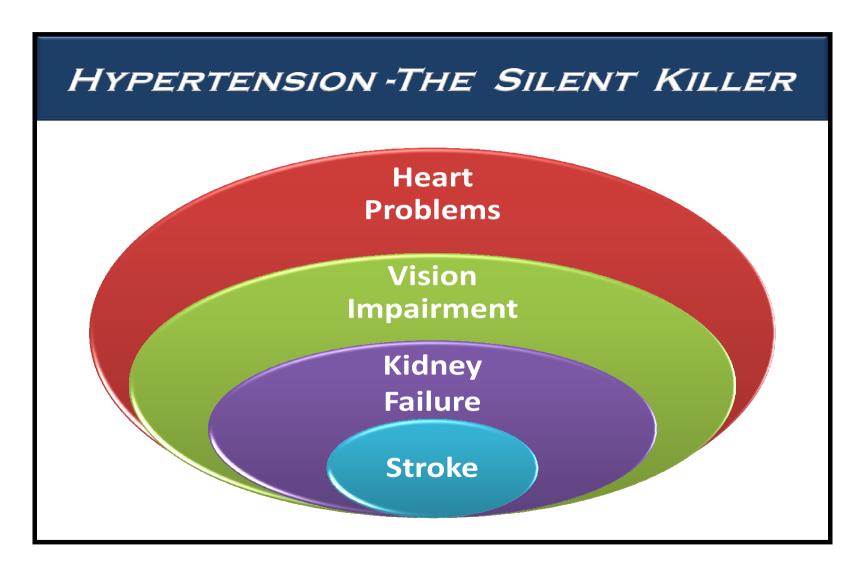


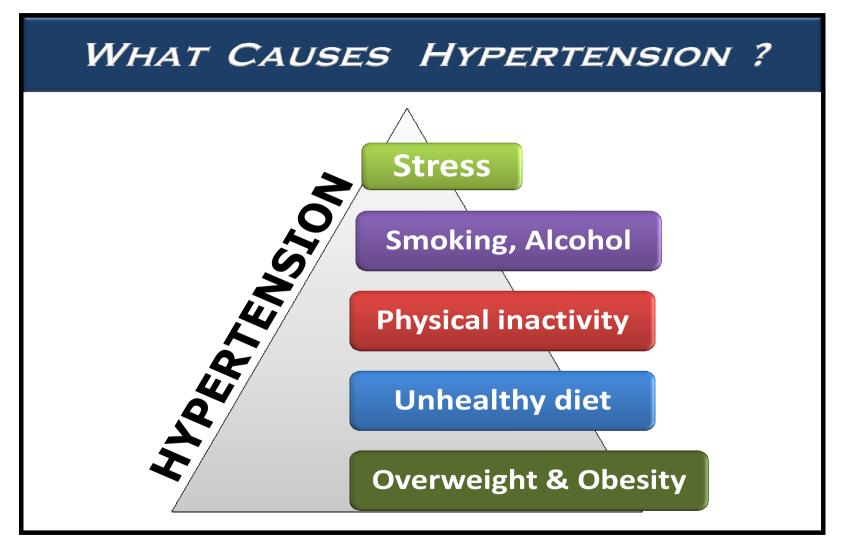


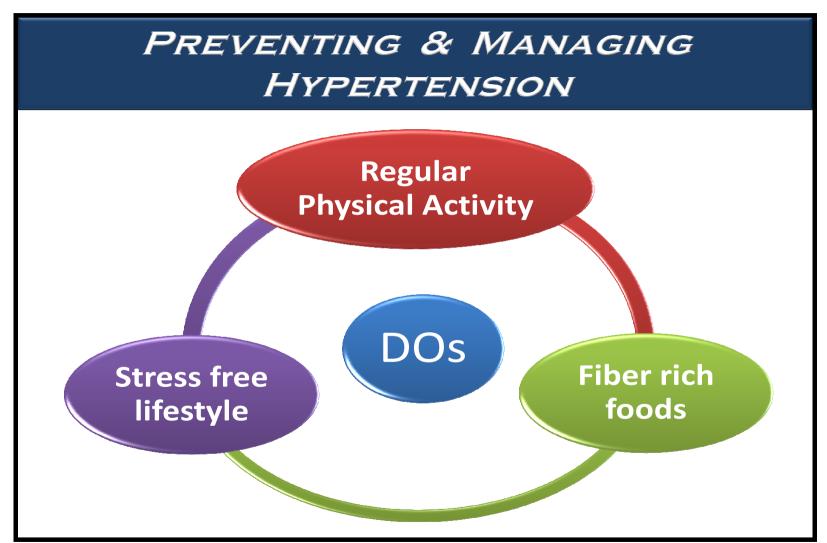
BLOOD PRESSURE

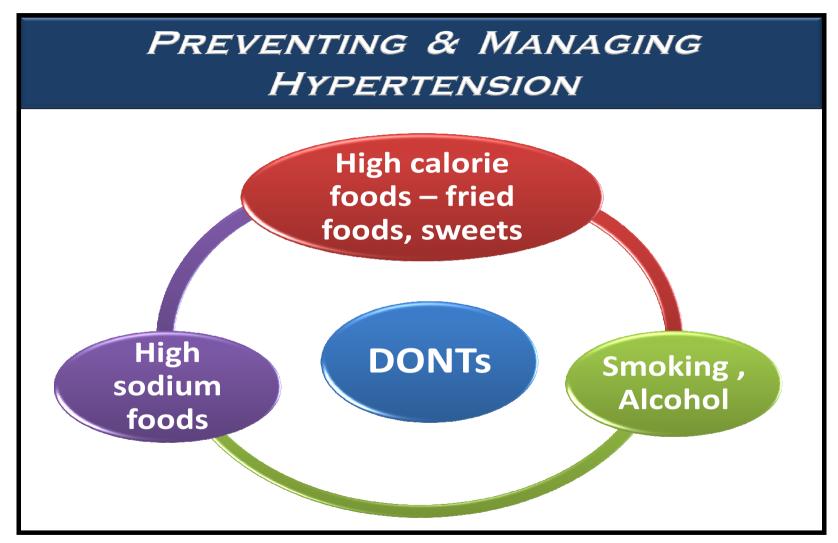


Systolic BP	Diastolic BP	Condition
(mm Hg)	(mm Hg)	
<120	<80	Normal
120-139	80-89	Pre Hypertension
≥140	≥90	Hypertension









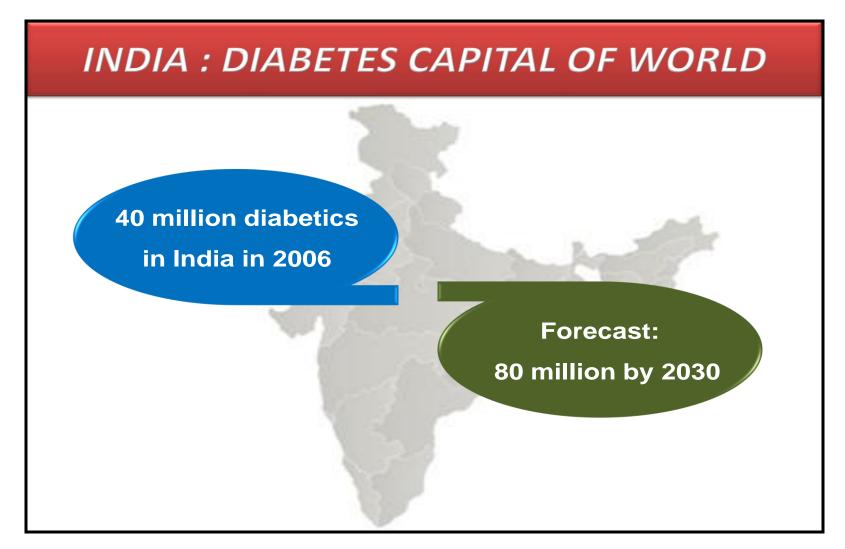
SODIUM INTAKE IN Sodiam HYPERTENSION Chinese Chutney, Packaged food Table salt Pickles, foods containing Papad MSG Sodium Rich Foods



PRESENTATION - 2

DIABETES

HEART DISEASES



Blood Glucose Mechanism in the Body High blood sugar Promotes Raises blood sugar Stimulates glycogen insulin release breakdown Glucagon Pancreas Glucose Glycogen Liver Insulin Stimulates glycogen formation Stimulates glucose Lowers blood sugar uptake Tissue cells from blood Promotes glucagon release Low blood sugar

TYPES OF DIABETES

Type 1 Diabetes

Occurs when the pancreas are unable to produce insulin in the body.

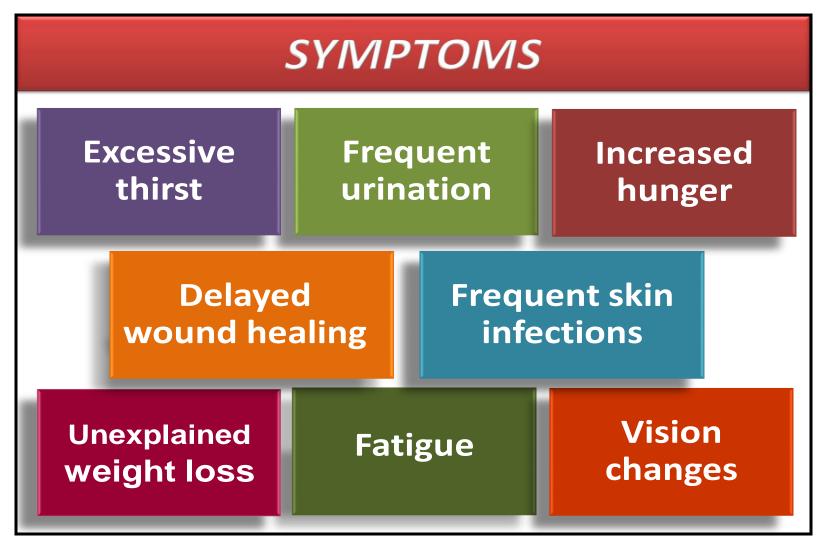
Type 2 Diabetes

Occurs when the body can produce insulin but the cells are unable to use it effectively.

In both cases, the result is an increased level of glucose in the blood also known as Hyperglycemia.

NORMAL & ELEVATED BLOOD SUGAR LEVELS

CONDITION	FASTING BLOOD SUGAR	POST LUNCH
	(mg/dl)	(mg/dl)
Normal	70-100	<140
Pre Diabetes	100-125	140-199
Diabetes	≥126	<u>></u> 200



COMPLICATIONS

EYES Compromised vision, loss of vision

HEART Increased risk of Heart Attack, Stroke

KIDNEYS Compromised kidney function

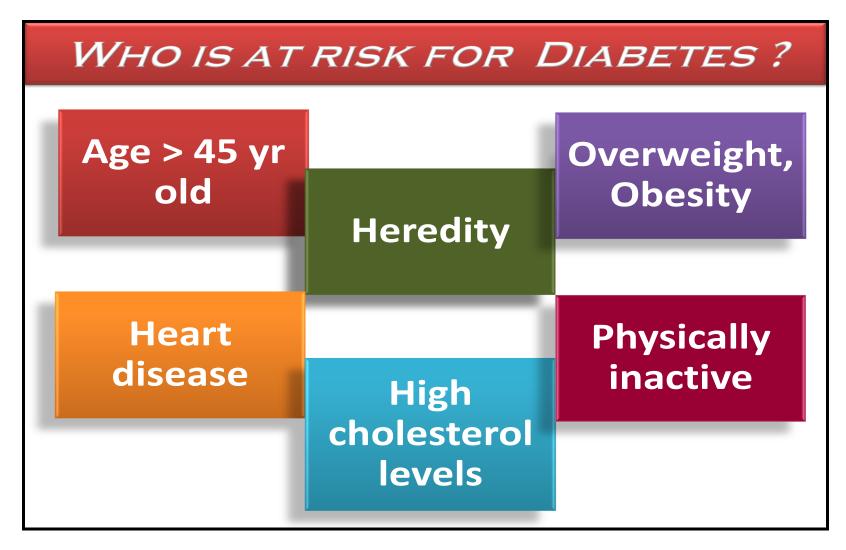
Reduced ability to supply blood

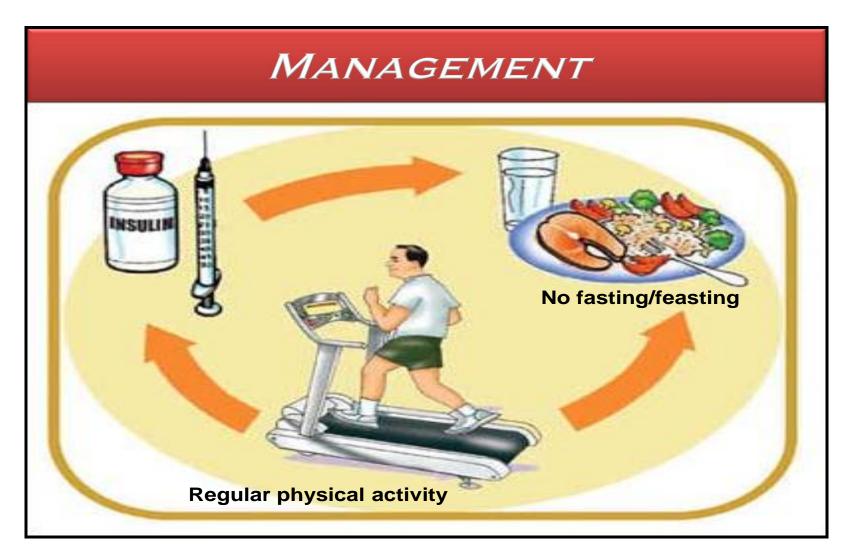
to different organs,

BLOOD VESSELS compromising their function

Damage to nerves impairs functions of NERVES organs to which they are associated

FEET Frequent foot ulcers





GLYCEMIC INDEX OF FOODS

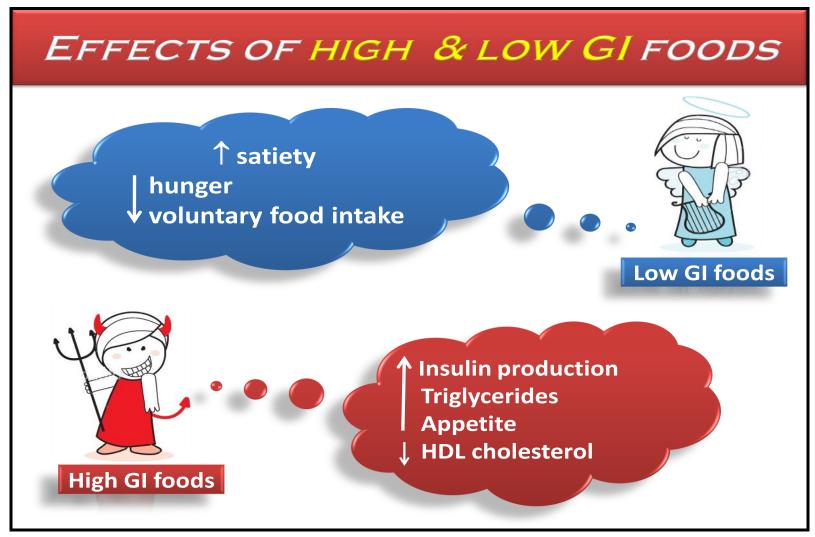
Glycemic Index measures how fast and how much a food raises blood glucose levels

Low Glycemic Index ≤ 55%

Medium glycemic index 56-69%

High glycemic index ≥ 70%

High GI foods raise blood sugar rapidly and hence should be avoided by Diabetics



HIGH GI FOODS

Low GI Foods

Sweetened beverages

Soft drinks

White bread

Potato, sweet potato

Chocolates, Ice cream

Sweets, Desserts

All processed foods

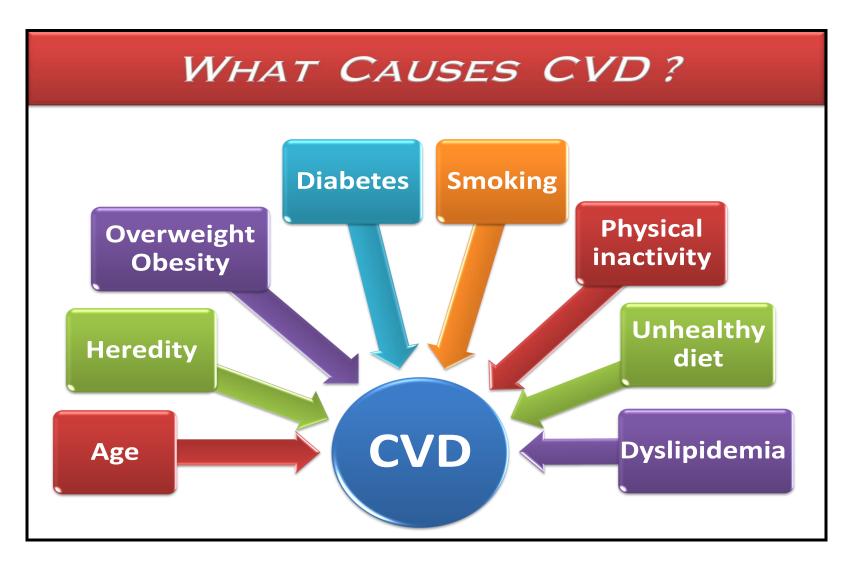
Fruits
Vegetables
Whole grain products
Pulses & Legumes
Skimmed Milk
Skimmed Milk products
Low fat curd

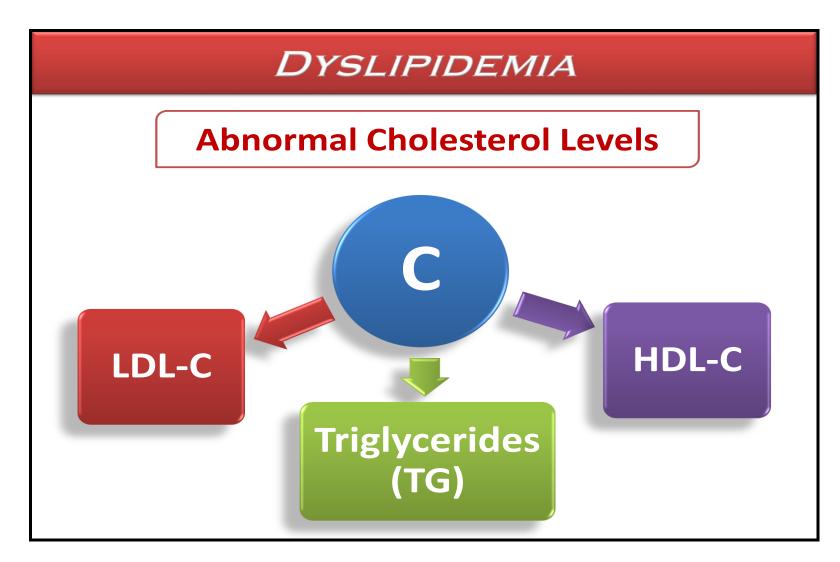
CARDIOVASCULAR DISEASE (CVD)

Disorders of Heart

Heart disease, Stroke, Hypertension, Heart failure

LEADING CAUSE OF DEATH IN THE WORLD



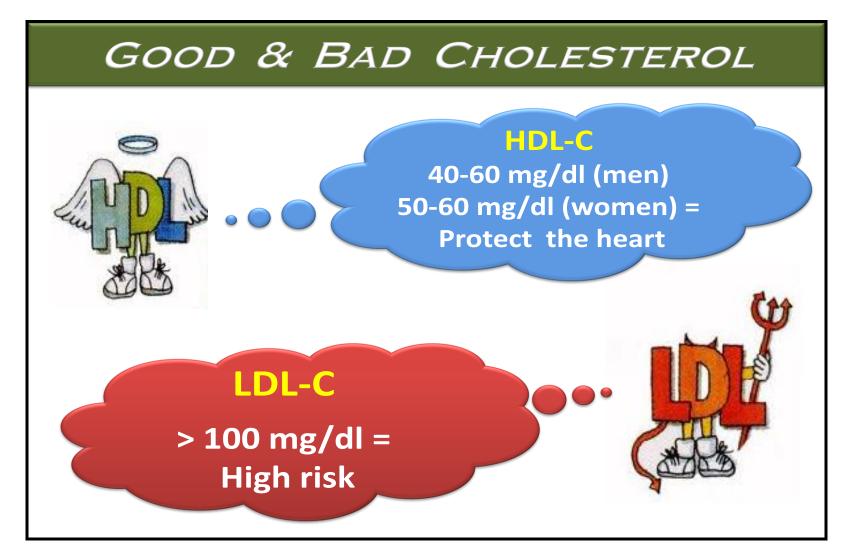


CHOLESTEROL LEVELS

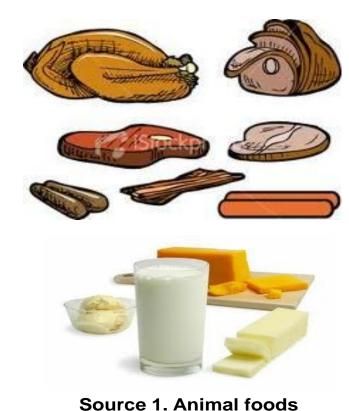
Category	Total Cholesterol (mg/dl)	LDL Cholesterol (mg/dl)	Triglycerides(TG) (mg/dl)
Normal	< 200	< 100	< 150
Borderline high	200 – 239	100-159	150-199
High	<u>≥</u> 240	<u>≥</u> 160	≥ 200

HDL Cholesterol

Men: 40-60 mg/dl Women: 50-60 mg/dl

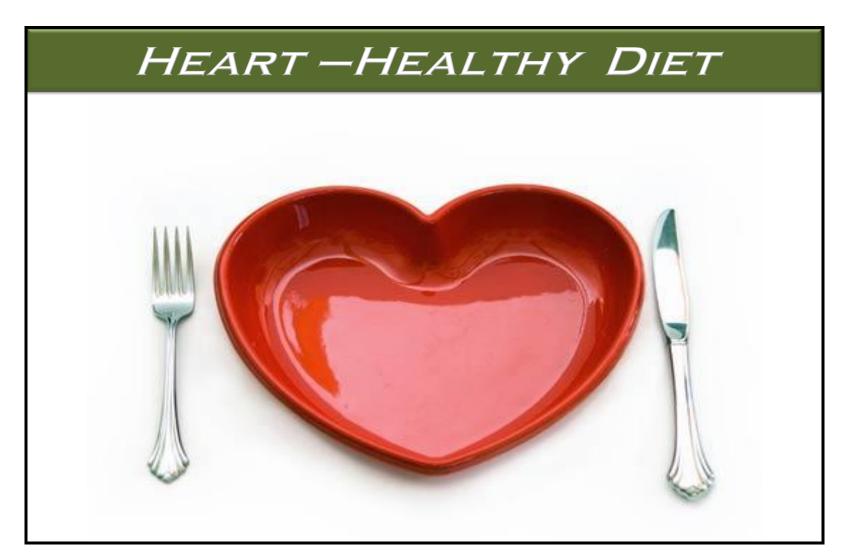


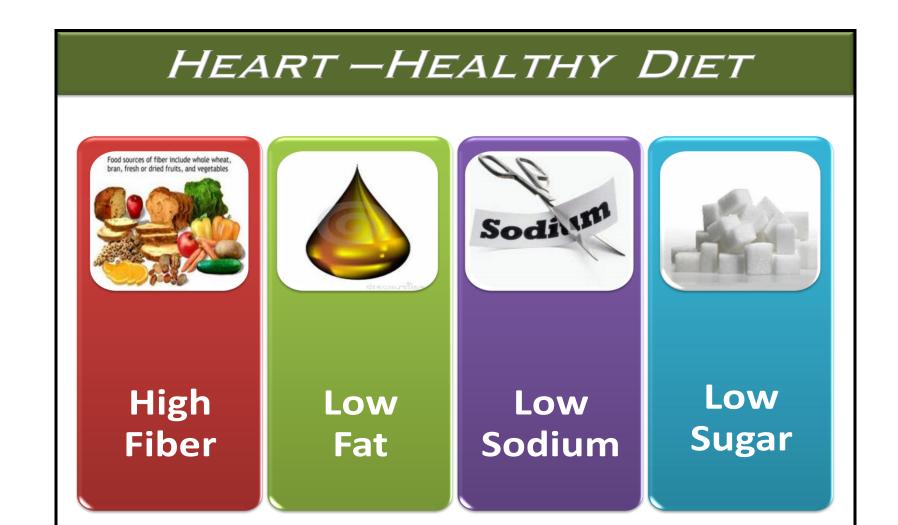
Where does Cholesterol Come From?





Source 2. Cholesterol produced in the body from the fats we consume





BAD & BETTER FATS IN OUR DIET



Saturated Fats & Trans Fats BAD FATS

Solid @ room temp.

Mono & Poly Unsaturated Fats BETTER FATS

Liquid @ room temp.





BAD FATS



Saturated Fats (SFA)

Trans Fats

Raises 'Bad' Cholesterol
Increases risk of Heart Disease

Raises 'Bad' Cholesterol

May lower 'Good' Cholesterol

Increases risk of Heart Disease

Examples In Foods

Coconut oil, Palm oil	Hydrogenated Vegetable Oil, Dalda
Egg yolk, Beef, Pork, Lamb, Poultry	French Fries, Puff, Samosa
Milk & milk products-	Bakery items-
Full Fat Milk, Ghee, Butter, Cheese	Cakes, Pastries, Biscuits
Dairy chocolate, Ice creams	Reused cooking oil



BETTER FATS



Monounsaturated Fats (MUFA)

Polyunsaturated Fats (PUFA)

Reduces 'Bad' Cholesterol and May lower risk of Heart Disease Examples In Foods

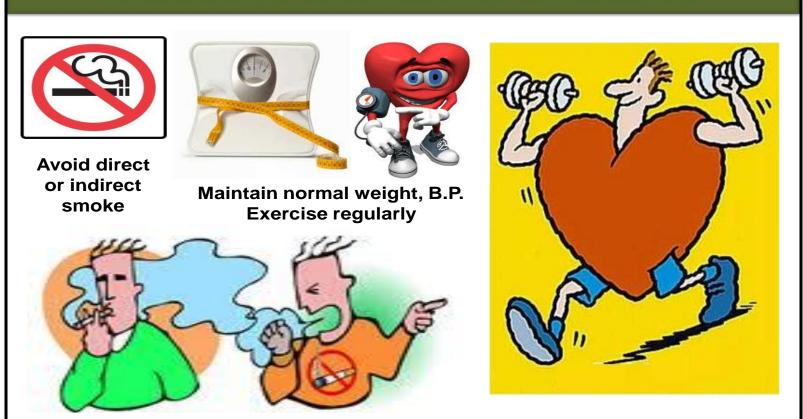
Vegetable oils-	Vegetable Oils-	
Olive, Peanut, Rice Bran, Sesame	Soybean, Corn, Sunflower	
Nuts - Almonds, Peanuts	Nuts - Walnuts	
Melon seeds	Sunflower seeds	
	Fatty fish, fish oil	

REDUCING RISK OF HEART PROBLEMS

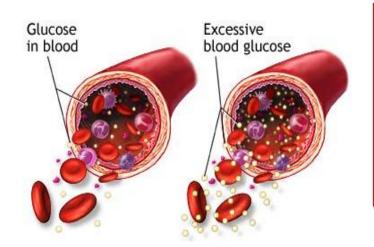
Replace the 'Bad' Fats with 'Better' to reduce risk of Heart Disease.

Limit total fat intake









Overweight and Obesity

DIABETES

A lifestyle disease in which there is excess glucose in blood.

Age > 45 yr

Heredity

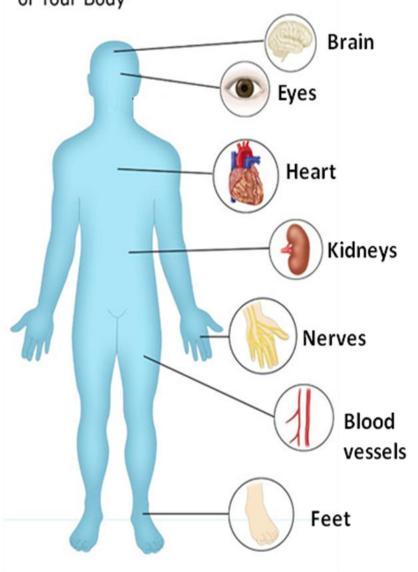
Physical inactivity

Heart disease

High cholesterol levels

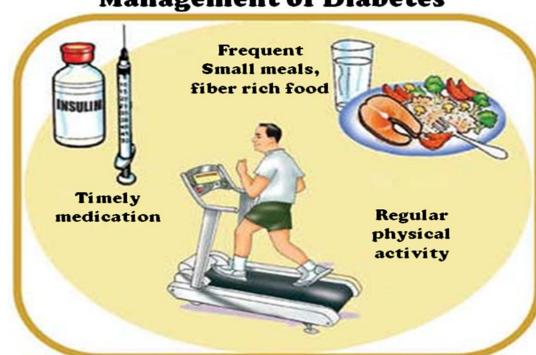
Increase
a person's risk of
developing diabetes

Diabetes Can Affect Various Parts of Your Body



Condition	Fasting Blood	Post Lunch
	Sugar (mg/dl)	(mg/dl)
Normal	70-100	<140
Pre Diabetes	100-125	140-199
Diabetes	≥126	<u>></u> 200

Management of Diabetes



TO PREVENT DEVELOPMENT OF DIABETES:



Make Healthy Food Choices



Burn off extra calories



Maintain Healthy Weight



Avoid Alcohol







ADD COLOR TO YOUR DIET

Fruits provide Vitamins, Minerals & Fiber.

Fiber helps you to:

- Maintain & Reduce your weight
- Keep Cholesterol & Blood Sugar in check
- Improve Digestion



Fruits & Vegetables

of different colors protect us

against

Heart Attack, Diabetes & Cancer

Make fruits a part of your day.

Ensure that you have

4-5 bowls of different

Fruits & Vegetables (except potato)

of your choice every day





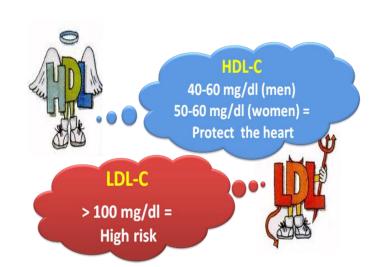


High Blood Pressure High Cholesterol Level Heart Attack Stroke



Category	Total Cholesterol (mg/dl)	LDL Cholesterol (mg/dl)	Triglycerides(TG) (mg/dl)
Normal	< 200	< 100	< 150
Borderline high	200 – 239	100-159	150-199
High	≥ 240	≥ 160	≥ 200

HDL Cholesterol Women: 50-60 mg/dl Men: 40-60 mg/dl



REPLACE BAD FATS WITH BETTER FATS



300000000

BAD FATS





BETTER FATS



Saturated Fats (SFA)	Trans Fats
Raises 'Bad' Cholesterol	Raises 'Bad' Cholesterol
Increases risk of Heart Disease	May lower 'Good' Cholesterol
	Increases risk of Heart Disease
Examples	In Foods

Coconut oil, Palm oil	Hydrogenated Vegetable Oil, Dalda
Egg yolk, Beef, Pork, Lamb, Poultry	French Fries, Puff, Samosa
Milk & milk products-	Bakery items-
Full Fat Milk, Ghee, Butter, Cheese	Cakes, Pastries, Biscuits
Dairy chocolate Ice creams	Paused cooking oil

A-A	
Monounsaturated Fats	Polyunsaturated Fats
(MUFA)	(PUFA)

Reduces 'Bad' Cholesterol and May lower risk of Heart Disease **Examples In Foods**

Vegetable oils-	Vegetable Oils-
Olive, Peanut, Rice Bran, Sesame	Soybean, Corn, Sunflower
Nuts - Almonds, Peanuts	Nuts - Walnuts
Melon seeds	Sunflower seeds
	Fatty fish, fish oil





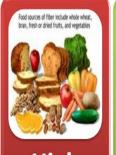
HEART-HEALTHY DIET



00







High **Fiber**



Low Fat



Low Sodium



Sugar

ACTIVE & PASSIVE



SMOKING



000000000

MAINTAIN NORMAL BLOOD PRESSURE

30 MINUTES OF EXERCISE EVERY DAY



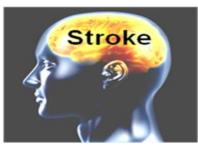
Trushna Bhatt, Dr. Meenakshi Mehan, Dept. of Foods & Nutrition, M.S.U., Baroda

High Blood Pressure.... The SILENT Killer

High B.P. / Hypertension is called the "Silent Killer" Because, it often has no symptoms

If uncontrolled, in the long run it may lead to serious consequences such as :









ノノノノノノノノノノノノ

Condition	Systolic BP (mm Hg)	Diastolic BP (mm Hg)
Normal	<120	<80
Pre Hypertension	120-139	80-89
Hypertension	≥140	≥90

So, get your blood pressure checked every 2/3 months.

To Prevent & Manage High Blood Pressure;

- Maintain Normal Weight
- Be Physically Active

~~~~

- Avoid smoking, Alcohol & Tobacco usage
- Ensure intake of at least 4 bowls of Fruits & Vegetables every day











Chutney, Pickles, **Papad** 



Chinese food containing **MSG** (Ajinomoto)



SALT

**Table salt-Avoid adding** salt to salad, curd, buttermilk etc.

Trushna Bhatt, Dr. Meenakshi Mehan, Dept. of Foods & Nutrition, M.S.U., Baroda

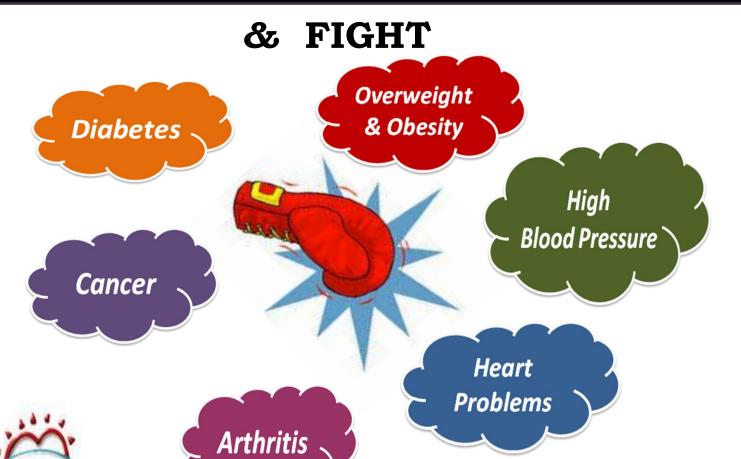


# GET ACTIVE IN YOUR WAY; 30 MIN. EVERY DAY!!

Any activity which increases your heart beat is physical activity.

You can break up the 30 min. into:

3 sessions of 10 min. each OR 2 sessions of 15 min. each









Choose activities that you enjoy & make physical activity part of your daily routine.

#### THE 3 PRINCIPLES OF HEALTH:

#### Right Diet Right Exercise Right Weight



Body Mass Index (BMI) = wt (kg)/ht (m<sup>2</sup>)

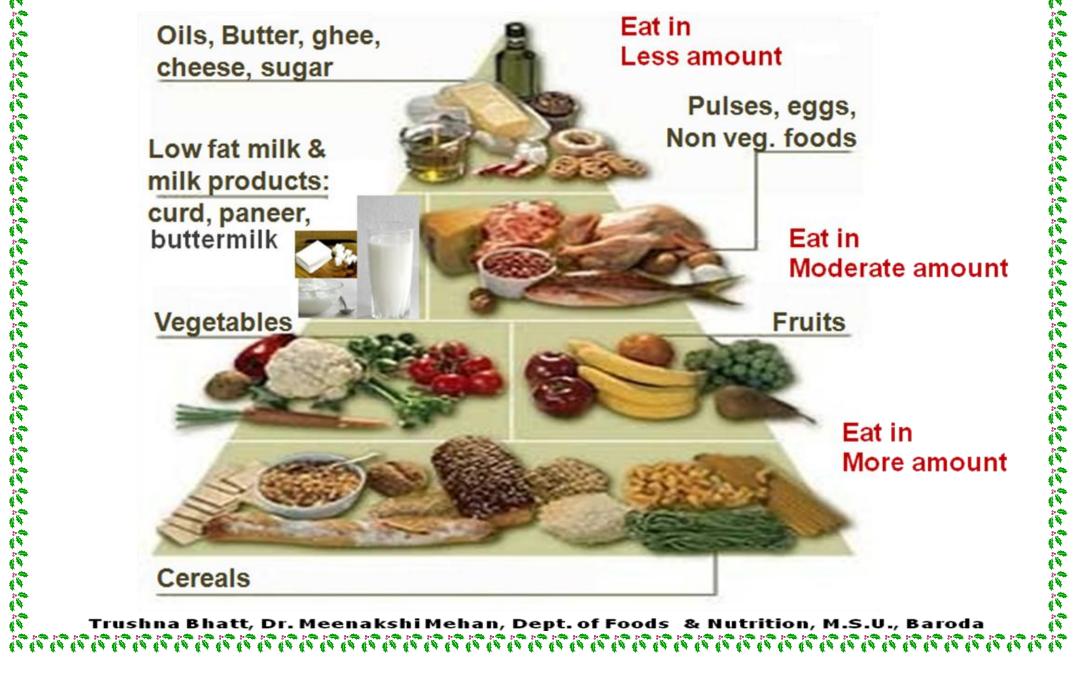
kg/ m<sup>2</sup> **Underweight:** <18.5

 $18.5 - 22.9 \text{ kg/m}^2$ Normal weight:

kg/m<sup>2</sup> Overweight: 23-24.9

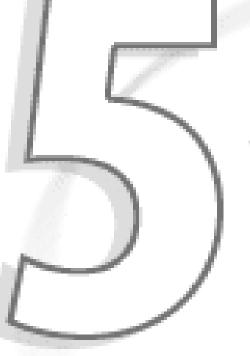
kg/m<sup>2</sup> Obese: <u>> 25</u>

#### **FOOD GUIDE PYRAMID**

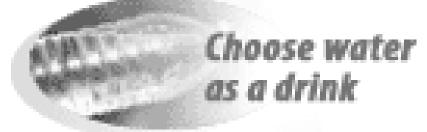




Get active for an hour or more each day



# steps to a healthy lifestyle





Eat fewer snacks and select healthier alternatives



Eat more fruit and vegetables



Turn off the TV or computer and get active

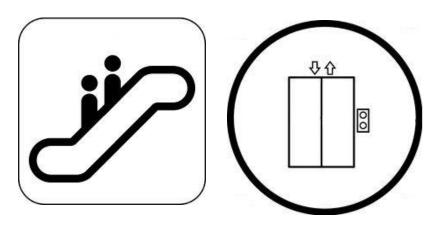


The A B C of Good Health





| IF YOU NORMALLY                                         | THEN TRY THIS INSTEAD                                     |
|---------------------------------------------------------|-----------------------------------------------------------|
| Park as close as possible to the place you are going    |                                                           |
| shop/theatre/friends house/relatives place              | Park farther away                                         |
| Let your pet dog play on his own                        | Take the dog for a walk                                   |
| Take the lift/escalator                                 | Take the stairs                                           |
| Have groceries/lunch/dinner delivered                   | Walk down to pick it up                                   |
| Relax while your kids play                              | Join them                                                 |
| Plan for drive/movie with friends                       | Once in a while go for bike riding with friends           |
| Use your vehicle for short distances                    | Walk down to the destination                              |
| Spend free time in office sitting/talking to colleagues | Use 10 min. breaks to do brisk walk in office area/garden |





#### **MAKE HEALTHY FOOD CHOICES**

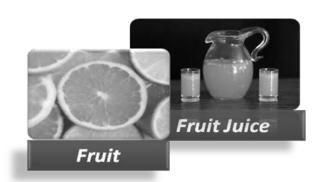
Prefer foods which give you more fiber and less oil.

Choose brown rice over white rice, brown bread/multigrain bread over white bread, roti/paratha over puri, multigrain flour over wheat flour and fruits over fruit juices.





















THERE IS AN EASIER WAY OF COMMITTING SUICIDE.

TRY SMOKING.

## Public Smoking Is Against the Law Passive Smoking Is Against Humanity





# WALKING UP STAIRS

burns almost 5 times more calories than riding an elevator.

MOVE RE

## WHEN YOU GO UP

your blood pressure goes down.

Move A Agricultural Agricultura

## Didn't have time to exercise today?



Now is your chance . . . Take the STAIRS

|    | KAP Questionnaire                                      |              |       |          |
|----|--------------------------------------------------------|--------------|-------|----------|
| 1  | . Do you think it is important to maintain a normal we | oight normal | blood | nressure |
| -  | lipid profile and blood glucose levels?                | a) Yes       | bioou | b) No    |
|    | If yes; how important do you think it is to maintain:  | ,            |       | -,       |
|    | 1-A. Healthy weight                                    |              |       |          |
|    | a) Extremely important                                 |              |       |          |
|    | b) Somewhat Important                                  |              |       |          |
|    | c) Important                                           |              |       |          |
|    | 1-B. Healthy Blood pressure levels                     |              |       |          |
|    | a) Extremely important                                 |              |       |          |
|    | b) Somewhat Important                                  |              |       |          |
|    | c) Important                                           |              |       |          |
|    | I-C. Normal Cholesterol levels                         |              |       |          |
|    | a) Extremely important                                 |              |       |          |
|    | b) Somewhat Important                                  |              |       |          |
|    | c) Important                                           |              |       |          |
|    | I-D. Healthy Blood glucose levels                      |              |       |          |
|    | a) Extremely important                                 |              |       |          |
|    | b) Somewhat Important                                  |              |       |          |
|    | c) Important                                           |              |       |          |
| 2. | When was the last time you got your weight measured?   |              |       |          |
|    | a) In past week                                        |              |       |          |
|    | b) In past month                                       |              |       |          |
|    | c) In last 6 months                                    |              |       |          |
|    | d) Before that                                         |              |       |          |
|    | e) Never                                               |              |       |          |
| 3. | When was the last time you got your Blood Pressure me  | easured?     |       |          |
|    | a) In past week                                        |              |       |          |
|    | b) In past month                                       |              |       |          |
|    | c) In last 3 months                                    |              |       |          |

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|     | d) In last 6 months                                 |                     |                  |
|-----|-----------------------------------------------------|---------------------|------------------|
|     | e) Before that                                      |                     |                  |
|     | f) Never                                            |                     |                  |
| 4.  | When was the last time you got your Lipid profile   | measured?           |                  |
|     | a) In past week                                     |                     |                  |
|     | b) In past month                                    |                     |                  |
|     | c) In last 3 months                                 |                     |                  |
|     | d) In last 6 months                                 |                     |                  |
|     | e) Before that                                      |                     |                  |
|     | f) Never                                            |                     |                  |
| 5.  | When was the last time you got your Blood Glucos    | se measured?        |                  |
|     | a) In past week                                     |                     |                  |
|     | b) In past month                                    |                     |                  |
|     | c) In last 3 months                                 |                     |                  |
|     | d) In last 6 months                                 |                     |                  |
|     | e) Before that                                      |                     |                  |
|     | f) Never                                            |                     |                  |
| 6.  | Have you ever tried to find out what should be you  | ur ideal body weigh | ıt?              |
|     | a) Yes b) No                                        |                     |                  |
| 7.  | What should be your normal BMI?                     | a)                  | b) Don't know    |
| 8.  | What should be your normal Blood pressure?          | a)                  | b) Don't know    |
| 9.  | What should be your normal blood glucose level?     | a)                  | b) Don't know    |
| 10. | What should be your normal Cholesterol level?       | a)                  |                  |
| 11. | What is the formula to calculate BMI?               | a)                  | b) Don't know    |
| 12. | In your opinion what is the cause of weight gain in | adulthood?          |                  |
|     | a) Increased use of vehicles for transport          |                     |                  |
|     | b) Desk job requiring very little physical activity |                     |                  |
|     | c) More than 2 hours/day spent on TV viewing, con   | mputer usage & less | s involvement in |
|     | outdoor games                                       |                     |                  |
|     | d) Eating out for more than 3 times/ week           |                     |                  |
|     | e) More availability of junk foods                  |                     |                  |
|     | f) Any other. Please specify                        |                     |                  |

| 13. | Are you curren   | ntly making any efforts to lose/maintain y  | your weight   | ?         |             |
|-----|------------------|---------------------------------------------|---------------|-----------|-------------|
|     | a) Yes           | b) No                                       |               |           |             |
|     | 13-A. If no;     |                                             |               |           |             |
|     | Do you feel the  | e need to start making efforts for that?    | a) Yes        |           | b) No       |
| 14. | Are you curren   | ntly making any efforts to decrease or ma   | aintain youi  | r B.P.?   |             |
|     | a) Yes           | b) No                                       |               |           |             |
|     | 14-A. If no;     |                                             |               |           |             |
|     | Do you feel the  | e need to start making efforts for that?    | a) Y          | es        | b) No       |
| 15. | Are you curren   | ntly making efforts to decrease/maintain    | your Blood    | Glucose   | levels?     |
|     | a) Yes           | b) No                                       |               |           |             |
|     | 15-A. If no;     |                                             |               |           |             |
|     | Do you feel the  | e need to start making efforts for that?    | a) Y          | es        | b) No       |
| 16. | Are you curre    | ntly making any efforts to decrease/mair    | ntain your (  | Choleste  | ol levels?  |
|     | a) Yes           | b) No                                       |               |           |             |
|     | 16-A. If no;     |                                             |               |           |             |
|     | Do you feel the  | e need to start making efforts for that?    | a) Y          | es        | b) No       |
| 17. | Do you increas   | se your daily physical activity in small wa | ys by:        |           |             |
|     | 17-A. Climbin    | g stairs instead of lift/escalator whenever | possible?     | a) Yes    | b) No       |
|     | 17-B. Walk to    | nearby destinations instead of taking veh   | nicle?        | a) Yes    | b) No       |
|     | 17-C. Spend fr   | ree time in outdoor sports with friends/fa  | mily instead  | d of      |             |
|     | watching TV,     | going for movie, use computer?              |               | a) Yes    | b) No       |
| 18. | Do you think i   | t will help if you practiced above mention  | ned behavio   | urs?      |             |
|     | a) Yes           | b) No                                       |               |           |             |
| 19. | Are you taking   | g tobacco in any form (paan, gutka, padil   | ki, inhalatio | n, cigare | ette etc.)? |
|     | a) Yes           | b) No                                       |               |           |             |
| 20. | Tobacco is th    | e leading cause of cancer; do you thi       | nk it is in   | portant   | to avoid    |
|     | tobacco?         | a) Yes b) No                                |               |           |             |
| 21. | If smoking, are  | e you trying to reduce amount of cigarett   | es you smol   | ke?       |             |
|     | a) Yes           | b) No                                       |               |           |             |
| 22. | Are you aware    | e that if you are smoking while others a    | re in the ro  | om or a   | re nearby   |
|     | they are also ex | xposed to harmful effects of smoking?       | a) Yes        |           | b) No       |
| 23. | Do you make s    | sure that you smoke only when no one is a   | around? a)    | Yes       | b) No       |

24. According to you, of the following healthy practices, which of these practices are followed by you to decrease chances of developing diseases like High B.P, Diabetes, Heart Disease, Stroke and Cancer?

|                                                                                                                                | səX | No |
|--------------------------------------------------------------------------------------------------------------------------------|-----|----|
| Checking your weight & blood pressure regularly (once a month), lipid profile & blood sugar (once a year)                      |     |    |
| Less intake of junk foods like pizzas, pastries, Indian Mithai, puffs & bakery products, fried foods including fried savories, |     |    |
| aerated drinks, sugary syrups $\&$ squashes (not more than once a week)                                                        |     |    |
| Taking at least 2-3 bowls of fruits & 2-3 cups of vegetables daily                                                             |     |    |
| Prefer to eat whole grain foods rather than refined foods: Fruits instead of Fruit juice, Atta bread (Brown bread)/ Mix grain  |     |    |
| bread instead of maida bread, multi grain atta instead of wheat flour                                                          |     |    |
| Avoiding use of Table salt, avoid eating packaged and processed foods, namkeens                                                |     |    |
| Engaging in at least 30 minutes of physical activity daily which slightly increases your heart rate when exercising            |     |    |
| Avoiding stress (by meditation, yoga etc.)                                                                                     |     |    |
| Avoiding / quitting / reducing tobacco in any form (paan, gutka, padiki, inhalation, smoking etc.)                             |     |    |
| If consuming alcohol, avoid binge drinking. Avoid taking more than 30 - 60 ml of alcohol/day                                   |     |    |
| Avoiding heavy meals & consuming small frequent meals instead                                                                  |     |    |

ID no.

## STEPS APPROACH FOR RISK ANALYSIS

|   |              |                   |                         | Date:    | Time: |
|---|--------------|-------------------|-------------------------|----------|-------|
| • | Name         |                   |                         |          |       |
| • | Departmen    | nt                |                         |          |       |
| • | Designation  | n                 |                         |          |       |
| • | Sex          | a) Male           | b) Female               |          |       |
|   | Do you cur   | rently smoke? C   | gar/Cigarette/Bidi/Pipe | e a) Yes | b) No |
|   | If yes; 5-A. | How frequently    | do you smoke?           |          |       |
|   | a) Daily     |                   |                         |          |       |
|   | b) 2-3/week  | <u> </u>          |                         |          |       |
|   | c) Weekly    |                   |                         |          |       |
|   | d) Fortnight | tly               |                         |          |       |
|   | e) Monthly   |                   |                         |          |       |
|   | f) Rarely    |                   |                         |          |       |
|   | Do you cur   | rently use any 's | smokeless tobacco'?     |          |       |
|   | a) Yes       |                   |                         |          |       |
|   | b) No        |                   |                         |          |       |
|   | If yes; 6-A. | How frequently    | do you use it?          |          |       |
|   | a) Daily     |                   |                         |          |       |
|   | b) 2-3/week  | 3                 |                         |          |       |
|   | c) Weekly    |                   |                         |          |       |
|   | d) Fortnight | tly               |                         |          |       |
|   | e) Monthly   |                   |                         |          |       |
|   | f) Rarely    |                   |                         |          |       |
|   | Do you con   | sume alcoholic d  | lrinks?                 | a) Yes   | b) No |
|   | If yes; 7-A. | How frequently    | do you consume it?      |          |       |
|   | a) Daily     |                   |                         |          |       |
|   | b) 2-3/week  | 3                 |                         |          |       |
|   | c) Weekly    |                   |                         |          |       |
|   | d) Fortnight | tly               |                         |          |       |
|   | e) Monthly   |                   |                         |          |       |
|   | f) Rarely    |                   |                         |          |       |
|   | If consume   | d during past m   | onth;                   |          |       |

|     | 7-B. what was the amount consumed? ml                                      |
|-----|----------------------------------------------------------------------------|
|     | 7-C. How many standard alcoholic drinks did you have on a single occasion? |
|     | (For men > 5 drinks, For women > 4 drinks)                                 |
|     | 7-D. How often was it with meals?                                          |
|     | a) Usually                                                                 |
|     | b) Sometimes                                                               |
|     | c) Never                                                                   |
| 8.  | What is your frequency of fruit consumption?                               |
|     | a) Daily                                                                   |
|     | b) 3-4/week                                                                |
|     | c) 2/week                                                                  |
|     | d) Weekly                                                                  |
|     | e) Fortnightly                                                             |
|     | f) Monthly                                                                 |
|     | g) Rarely (< 1 month)                                                      |
| 9.  | What is the amount of fruit you consume on one such day?                   |
|     | a) $< 100 \text{ gm}$                                                      |
|     | b) 100-150 gm                                                              |
|     | c) 150-200 gm                                                              |
|     | d) > 200  gm                                                               |
| 10. | What is your frequency of vegetable (excluding potato) consumption?        |
|     | a) Daily                                                                   |
|     | b) 3-4/week                                                                |
|     | c) 2/week                                                                  |
|     | d) Weekly                                                                  |
|     | e) Fortnightly                                                             |
|     | f) Monthly                                                                 |
|     | g) Rarely (< 1 month)                                                      |
| 11. | What is the amount of veg. (excluding potato) you consume on one such day? |
|     | a) $< 100 \text{ gm}$                                                      |
|     | b) 100-150 gm                                                              |
|     | c) 150-200 gm                                                              |
|     | d) > 200  gm                                                               |

| 1 <b>2.</b> | What is your frequency of eating out/meal not prepared at home?                  |
|-------------|----------------------------------------------------------------------------------|
|             | a) Daily                                                                         |
|             | b) 3-4/week                                                                      |
|             | c) 2/week                                                                        |
|             | d) Weekly                                                                        |
|             | e) Fortnightly                                                                   |
|             | f) Monthly                                                                       |
|             | g) Rarely (< 1 month)                                                            |
| 13.         | With respect to the meal you consume during work hours;                          |
|             | 13-A.Breakfast                                                                   |
|             | a) No breakfast                                                                  |
|             | b) At home                                                                       |
|             | c) At office                                                                     |
|             | 13-B.If having breakfast at office, what is the frequency of breakfast at office |
|             | a) Daily                                                                         |
|             | b) 3-4/week                                                                      |
|             | c) 2/week                                                                        |
|             | d) Weekly                                                                        |
|             | e) Fortnightly                                                                   |
|             | f) Monthly                                                                       |
|             | g) Rarely (< 1 month)                                                            |
|             | 13-C.Lunch                                                                       |
|             | a) Homemade                                                                      |
|             | b) Tiffin service                                                                |
|             | c) Canteen                                                                       |
|             | d) Restaurant                                                                    |
|             | 13-D.Frequency of lunch from tiffin/canteen/restaurant(whichever applicable)     |
|             | a) Daily                                                                         |
|             | b) 3-4/week                                                                      |
|             | c) 2/week                                                                        |
|             | d) Weekly                                                                        |
|             | e) Fortnightly                                                                   |
|             | f) Monthly                                                                       |
|             | g) Rarely (< 1 month)                                                            |

|     | 13-E. Snacks at office            | a) Yes          | b) No                   |               |
|-----|-----------------------------------|-----------------|-------------------------|---------------|
|     | 13-F. If yes, frequency of snack  | s in office     |                         |               |
|     | a) Daily                          |                 |                         |               |
|     | b) 3-4/week                       |                 |                         |               |
|     | c) 2/week                         |                 |                         |               |
|     | d) Weekly                         |                 |                         |               |
|     | e) Fortnightly                    |                 |                         |               |
|     | f) Monthly                        |                 |                         |               |
|     | g) Rarely (< 1 month)             |                 |                         |               |
| 14. | Do you indulge in vigorous-inte   | ensity activity | that causes large incre | eases in      |
|     | breathing/heart rate for at least | t 10 min. con   | tinuously? a) Yes       | b) No         |
|     | If yes;                           |                 |                         |               |
|     | 14-A. In a typical week, on how   | many days o     | do you do them? d       | ays           |
|     | 14-B. In a typical week, how mu   | uch time do y   | ou spend on them?       | hrmin.        |
| 15. | Do you indulge in moderate-inte   | ensity activity | that causes small incre | eases in      |
|     | breathing/heart rate for at least | t 10 min. con   | tinuously? a) Yes       | b) No         |
|     | If yes;                           |                 |                         |               |
|     | 15-A. In a typical week, on how   | many days o     | do you do them? d       | ay            |
|     | 15-B. In a typical week, how mu   | uch time do y   | ou spend on them?       | hr min.       |
| 16. | Do you walk/cycle for at least 1  | 0 min. contin   | nuously for travelling? | a) Yes b) No  |
|     | If yes;                           |                 |                         |               |
|     | 16-A. How many times a week       | do you do thi   | s?                      |               |
|     | 16-B. How much time do you sp     | pend on this o  | on one such day?hr      | min.          |
| 17. | Have you started getting your V   | Weight meası    | ared regularly by a doc | tor/health    |
|     | worker OR bought a machine f      | or the same?    | a) Yes                  | b) No         |
|     | If yes;                           |                 |                         |               |
|     | 17-A. How frequently do you m     | easure it?      |                         |               |
|     | a) Weekly                         |                 |                         |               |
|     | b) Fortnightly                    |                 |                         |               |
|     | c) Monthly                        |                 |                         |               |
|     | d) Once every 6 months            |                 |                         |               |
|     | e) Less frequently                |                 |                         |               |
| 18. | Have you started getting your (   | Cholesterol m   | neasured regularly by a | doctor/health |
|     | worker? a) Yes b) No              | 0               |                         |               |

|     | a) Monthly                                                                       |
|-----|----------------------------------------------------------------------------------|
|     | b) Once every 6 months                                                           |
|     | c) Less frequently                                                               |
| 19. | Have you started getting your Blood Pressure measured regularly by a             |
|     | doctor/health worker OR bought a machine for the same? a) Yes b) No              |
|     | If yes;                                                                          |
|     | 19-A. How frequently do you measure it?                                          |
|     | a) Weekly                                                                        |
|     | b) Fortnightly                                                                   |
|     | c) Monthly                                                                       |
|     | d) Once every 6 months                                                           |
|     | e) Less frequently                                                               |
|     | 19-B. Have you ever been told by a doctor/health worker during the past 6 months |
|     | that you have raised B.P./Hypertension? a) Yes b) No                             |
|     | 19-C. Are you currently receiving any of the following advice/treatments, as     |
|     | prescribed by a doctor/health worker?                                            |
|     | a) Drug (medication) that you are currently taking                               |
|     | b) Advice to reduce salt intake                                                  |
|     | c) Advice/treatment for losing weight                                            |
|     | d) Advice/treatment to stop smoking                                              |
|     | e) Advice/treatment to exercise more                                             |
|     | 19-D. Are you currently taking traditional/home remedy for high blood pressure?  |
|     | a) Yes b) No                                                                     |
| 20. | Have you started getting your Blood Sugar measured regularly by a doctor/health  |
|     | worker OR bought a machine for the same? a) Yes b) No                            |
|     | 20-A. Have you ever been told by a doctor/health worker during the past 6 months |
|     | that you have raised Blood Sugar?  a) Yes b) No                                  |
|     | 20-B. Are you currently receiving any of the following advice/treatments, as     |
|     | prescribed by a doctor/health worker?                                            |
|     | a) Drug (medication) that you are currently taking                               |
|     | b) Special prescribed diet                                                       |
|     | c) Advice/treatment for losing weight                                            |
|     | d) Advice/treatment to stop smoking                                              |
|     | V                                                                                |

If yes; 18-A. How frequently do you measure it?

20-C. Are you currently taking traditional/home remedy for high blood sugar? a) Yes b) No STEP 2 Physical Measurements **21.** Height \_\_\_\_\_ cm **22.** Weight \_\_\_\_\_ kg **23.** Waist Circumference \_\_\_\_ cm **24.** Hip Circumference \_\_\_\_ cm **25.** Blood Pressure: Reading 2 Reading 3 Reading 1 S.B.P. \_\_\_ mm Hg D.B.P. **26.** Heart Rate \_\_\_ bpm \_\_\_ mm Hg \_\_\_ mm Hg 27. Did you go through the presentations sent to you by email? a) Yes b) No 28. Did you read the posters put up in the industry premises and table mats provided to you? a) Yes b) No If yes; 28-A. Did you gain any new knowledge from it? a) Yes b) No 28-B. If yes, what? 28-C.Did you adopt any of the healthy behaviours recommended in the presentation? b) No a) Yes 28-D. If yes, what?

e) Advice/treatment to exercise more

|    | KAP Questionnair                                    | e                   |                  |
|----|-----------------------------------------------------|---------------------|------------------|
| 1. | . Do you think it is important to maintain a norm   | nal weight, normal  | blood pressure,  |
|    | lipid profile and blood glucose levels?             | a) Yes              | b) No            |
|    | If yes; how important do you think it is to mainta  | ain:                |                  |
|    | 1-A. Healthy weight                                 |                     |                  |
|    | a) Extremely important                              |                     |                  |
|    | b) Somewhat Important                               |                     |                  |
|    | c) Important                                        |                     |                  |
|    | 1-B. Healthy Blood pressure levels                  |                     |                  |
|    | a) Extremely important                              |                     |                  |
|    | b) Somewhat Important                               |                     |                  |
|    | c) Important                                        |                     |                  |
|    | I-C. Normal Cholesterol levels                      |                     |                  |
|    | a) Extremely important                              |                     |                  |
|    | b) Somewhat Important                               |                     |                  |
|    | c) Important                                        |                     |                  |
|    | I-D. Healthy Blood glucose levels                   |                     |                  |
|    | a) Extremely important                              |                     |                  |
|    | b) Somewhat Important                               |                     |                  |
|    | c) Important                                        |                     |                  |
| 2. | Have you ever tried to find out what should be yo   | our ideal body wei  | ght?             |
|    | a) Yes b) No                                        |                     |                  |
| 3. | What should be your normal BMI?                     | a)                  | _ b) Don't know  |
| 4. | What should be your normal Blood pressure?          | a)                  | _ b) Don't know  |
| 5. | What should be your normal blood glucose level      | <b>?</b> a)         | _ b) Don't know  |
| 6. | What should be your normal Cholesterol level?       |                     |                  |
| 7. | What is the formula to calculate BMI?               | a)                  | _ b) Don't know  |
| 8. | In your opinion what is the cause of weight gain    |                     |                  |
|    | a) Increased use of vehicles for transport          |                     |                  |
|    | b) Desk job requiring very little physical activity |                     |                  |
|    | c) More than 2 hours/day spent on TV viewing, co    | emputer usage & les | s involvement in |
|    | outdoor games                                       |                     |                  |

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|     | d) Eating out for | more than 3    | 3 times/ weel  | ζ                 |               |           |             |
|-----|-------------------|----------------|----------------|-------------------|---------------|-----------|-------------|
|     | e) More availabi  | lity of junk t | foods          |                   |               |           |             |
|     | f) Any other.     |                |                |                   |               |           |             |
|     | Please specify _  |                |                |                   |               |           |             |
| 9.  | Are you curren    | tly making     | any efforts t  | to lose/maintaiı  | n your weigl  | ıt?       |             |
|     | a) Yes            | b) No          |                |                   |               |           |             |
|     | 9-A. If no;       |                |                |                   |               |           |             |
|     | Do you feel the   | need to star   | t making ef    | forts for that?   | a) Yes        |           | b) No       |
| 10. | Are you curren    | tly making     | any efforts t  | to decrease or 1  | maintain you  | ır B.P.?  |             |
|     | a) Yes            | b) No          |                |                   |               |           |             |
|     | 10-A. If no;      |                |                |                   |               |           |             |
|     | Do you feel the   | need to star   | t making ef    | forts for that?   | a) Yes        |           | b) No       |
| 11. | Are you curren    | tly making     | efforts to de  | crease/maintai    | in your Bloo  | d Glucos  | se levels?  |
|     | a) Yes            | b) No          |                |                   |               |           |             |
|     | 11-A. If no;      |                |                |                   |               |           |             |
|     | Do you feel the   | need to star   | t making ef    | forts for that?   | a) Yes        |           | b) No       |
| 12. | Are you curre     | ently makin    | ng any effo    | rts to decreas    | se/maintain   | your C    | holestero   |
|     | levels?           | 8              | a) Yes         | b) No             |               |           |             |
|     | 12-A. If no;      |                |                |                   |               |           |             |
|     | Do you feel the   | need to star   | t making ef    | forts for that?   | a) Yes        |           | b) No       |
| 13. | Do you increase   | e your daily   | physical ac    | tivity in small v | ways by:      |           |             |
|     | 13-A. Climbing    | stairs inste   | ad of lift/eso | calator whenev    | er possible?  | a) Yes    | b) No       |
|     | 13-B. Walk to n   | earby desti    | nations inst   | ead of taking v   | ehicle?       | a) Yes    | b) No       |
|     | 13-C. Spend fre   | e time in ou   | ıtdoor sport   | s with friends/   | family instea | ad of     |             |
|     | watching TV, g    | oing for mo    | vie, use com   | puter?            |               | a) Yes    | b) No       |
| 14. | Do you think it   | will help if   | you practic    | ed above menti    | oned behavi   | ours?     |             |
|     | a) Yes            | b) No          |                |                   |               |           |             |
| 15. | Are you taking    | g tobacco i    | n any form     | (paan, gutka,     | , padiki, inl | nalation, | , cigarette |
|     | etc.)?            | a) Yes         | b) No          |                   |               |           |             |
| 16. | Tobacco is the    | leading ca     | use of can     | cer; do you th    | nink it is in | nportant  | t to avoid  |
|     | tobacco?          | a) Yes         | b) No          |                   |               |           |             |
| 17. | If smoking, are   | you trying     | to reduce ar   | nount of cigare   | ettes you sm  | oke?      |             |
|     | a) Yes            | b) No          |                |                   |               |           |             |

18. Are you aware that if you are smoking while others are in the room or are nearby they are also exposed to harmful effects of smoking?

a) Yes b) No

b) No 19. Do you make sure that you smoke only when no one is around? a) Yes 20. According to you, of the following healthy practices, which of these practices are followed by you to decrease chances of developing diseases like High B.P, Diabetes, Heart Disease, Stroke and Cancer?

|                                                                                                                                | Yes | No |
|--------------------------------------------------------------------------------------------------------------------------------|-----|----|
| Checking your weight & blood pressure regularly (once a month), lipid profile & blood sugar (once a year)                      |     |    |
| Less intake of junk foods like pizzas, pastries, Indian Mithai, puffs & bakery products, fried foods including fried savories, |     |    |
| aerated drinks, sugary syrups & squashes (not more than once a week)                                                           |     |    |
| Taking at least 2-3 bowls of fruits & 2-3 cups of vegetables daily                                                             |     |    |
| Prefer to eat whole grain foods rather than refined foods: Fruits instead of Fruit juice, Atta bread (Brown bread)/ Mix        |     |    |
| grain bread instead of maida bread, multi grain atta instead of wheat flour                                                    |     |    |
| Avoiding use of Table salt, avoid eating packaged and processed foods, namkeens                                                |     |    |
| Engaging in at least 30 minutes of physical activity daily which slightly increases your heart rate when exercising            |     |    |
| Avoiding stress (by meditation, yoga etc.)                                                                                     |     |    |
| Avoiding / quitting / reducing tobacco in any form (paan, gutka, padiki, inhalation, smoking etc.)                             |     |    |
| If consuming alcohol, avoid binge drinking. Avoid taking more than 30 - 60 ml of alcohol/day                                   |     |    |
| Avoiding heavy meals & consuming small frequent meals instead                                                                  |     |    |