

## APPENDIX II

*Respected Principal,*

*Herewith a list of questions on the content of the modules and the presentation of the module, Kindly fill in all the questions and send it back to the undersigned. We would like to know how far these statements match your own perception, in other words, your personal view of it.*

*Thanking you,*

Mrs Anitha D Shetty  
Investigator  
Department of Education  
Faculty of Education & Psychology  
M S University, Baroda

Prof. Sneha Joshi  
Guide  
Dean  
Faculty of Education & Psychology  
M S University, Baroda

## ***Appendix II***

### **Opinionnaire for the principals to measure their self perceptions on the module**

1. Do you agree with the statement made on the changing role of the school manager (booklet no 1. .page 6).  
Give your views.
  
- 2 What is “management” according to you as a school head (booklet no. 1 page 14 & 18)
  
- 3a. List three changes you have brought about to increase your teachers efficiency.
  
- 3b List down the obstacles you faced to bring about these changes (booklet no. 1. .page 22 to 26)
  
4. There is a list of managerial qualities of people who are good at managing change (booklet no 1.. page 28)
  - Do you agree to this list. Comment
  
  - Please add those qualities which you feel are lacking.
  
- (Also refer to tables 1,2, and 3...booklet no. 1...page 29 & 30)
5. Do you think it is important to evaluate the present to assess the future comment (booklet no. 1...page 34 & 35)
  
- 6 What do you understand by environmental mapping? (booklet no. 1.. page 36)  
Sketch one for your school.

7 What is your idea of Staff Development?

8. Mention the methods you employ to identify the following (booklet no 2 ..page 5 to 10)

Student needs

Teachers needs



9. Give the full form of SWOT analysis.

10. Read the following statement and give your views.

“If needs are changed into priorities by a group of staff who has consulted widely, there is likely to be a greater degree of commitment to the staff development programme, established on the basis of these priorities (booklet no 2 ..page 17)  
Also refer to page 19 to 21.

11. How important is motivation of the teachers?

12. List the names of the people who are involved in staff development programmes (booklet no. 2...page 34 to 38).

13 There is an activity on page 39 of booklet no 2 Comment on the statements made

14 Evaluation of staff development activity is important because it. . . .

a.

b.

c.

d.

e

15. What in your opinion should be the focus of the evaluation.

16. What step will you take after evaluation (refer to booklet no 2...page 44 to 50)

17. Booklet no. 3 contains activities. Which of these you found very useful Please mention why?  
(tick the activity and write your comments alongside if you desire)

**1. Boundaries and expectations**

Act 1 Establishing boundaries

Act 2 Using discipline positively.

Act. 3 Consistency without inflexibility, in responding to pupils and events

**2. Authentic relationships**

Act. 1 Showing positive regard

Act 2 Demonstrating consistency and fairness

Act 3 Developing listening skills

**3. Planning for teaching**

Act 1 Planning for variety

Act 2 Responding to feed back

Act. 3 Planning homework.

**4. Teaching repertoire**

Act. 1 Teaching skills

Act. 2 Teaching styles.

Act. 3 Reflection.

**5. Pedagogic partnership**

Act 1 Teachers discussing with colleagues.

Act. 2 Establishing guidelines for the chosen teaching strategies

Act 3 Agreeing on ways of assessing student progress as a result of employing range of teaching methods.

**6. Reflection on teaching**

Act. 1 Systematic collection and use of classroom-based data.

Act. 2 Involvement of colleagues in the process of data collection.

Act. 3 Clear rules for collection, control and use of classroom based data.

- 18.** This material is developed to give you an idea of staff development.  
How far this objective is fulfilled?

**19. Give your opinion on the content of the material**

- a) Was it relevant?
- b) Clear instructions on how to use the material was given.
- c) Was it too much?
- d) Was it too difficult to comprehend?
- e) Any other comment/suggestions?

**20. Give your opinion on the language used**

- a) Suitable for the prescribed level (in Principals).
- b) Easy to understand
- c) Clear explanation.
- d) Any other comment/suggestion

**Thank you for your kind co-operation. Your valuable suggestions will be taken care of while improving the material. Suggestions will be incorporated in the main script.**