

## **APPENDICES**

# Observation Checklist for Anganwadi Centres (AWCs)

## 1. General Information

1. Name of the centre.

2. Address \_\_\_\_\_

Village \_\_\_\_\_

District \_\_\_\_\_

State \_\_\_\_\_

## II. Location of the centre ( Tick Mark)

- |      |                    |   |
|------|--------------------|---|
| i)   | Site               | Rural/ semi rural/ urban                            |
| ii)  | Building Structure | Kachha / Pacca/Semi Pacca                           |
| iii) | Space              |   |
|      | a) Indoor          | Adequate/Inadequate                                 |
|      | b) Outdoor         | a)Adequate/ Inadequate<br>b) Utilised/ Not utilised |

iv) Building Owned/ Rented/By Panchayat /Primary school

v) Access of the centre  
a) Easy/ Not Easy  
b) Safe/ Unsafe

### III Physical Facilities (Tick Mark)

Number available

Number usable

- i) Rooms
- ii) Chair
- iii) Tables
- iv) Desks
- v) Durries
- vi) Mats
- vii) Almirah
- viii) Boxes
- ix) Fans
- x) Lights
- xi) Ventilation
- xii) Drinking Water

a) Adequate/Inadequate

b) Safe storage/Unsafe

xiii) Wash basin

Adequate/ Inadequate

xiv) Toilets

a) Adequate/ Inadequate

b) Clean/Unclean

#### **IV) Games Equipments**

##### **a) Outdoor**

###### **I. Swings**

a) Available/ Not available

b) Used/ Not Used

###### **II. See- Saw**

a) Available/ Not Available

b) Used/ Not Used

###### **III. Sliders**

a) Available/ Not Available

b) Used/ Not Used

###### **IV. Soft Clay**

a) Available/ Not Available

b) Used/ Not Used

###### **V. Rope**

a) Available/ Not Available

b) Used/ Not Used

c) Any other item

##### **b) Indoor Equipments ( Tick Mark)**

###### **i) Toys**

a) Available/ Not Available

b) Appropriately/Frequently / Occasionally/ Not used

###### **ii) Picture books**

a) Available/ Not Available

b) Frequently/Appropriately/ Occasionally Not used

###### **iii) Picture cards/scrap book**

a) Available/ Not Available

b) Appropriately/frequently/Occasionally/Not used

- iv) Charts /flash cards
- a) Available/ Not Available
  - b) Appropriately/ frequently/occasionally/ not used
- v) Colour Blocks/cubes
- a) Available/ Not Available
  - b) Appropriately/Frequently/ occasionally/ not used
- vi) Slates/ Taktis
- a) Available/ Not Available
  - b) Appropriately/frequently/occasionally/ not used
- vii) Drawing and Painting Materials
- a) Available/ Not Available
  - b) Appropriately/frequently/occasionally /not used
- viii) Games and puzzles
- a) Available/ Not Available
  - b) Appropriately/frequently/occasionally /not used
- ix) Colour Mixture
- a) Available/ Not Available
  - b) Appropriately/Frequently/Occasionally /not used
- x) Tapes and Recorders/Musical Instruments
- a) Available/ Not Available
  - b) Appropriately/frequently/ occasionally / not used
- xi) Masks
- a) Available/ Not Available
  - b) Appropriately/ frequently/occasionally / not used
- xii) Puppets
- a) Available/ Not Available
  - b) Appropriately/ frequently/occasionally /not used

xiii) Props

a) Available/Not Available

b) Appropriately/frequently/occasionally  
/not used

**V) Extent of Utilization of Preschool Education by the Community**

i) Total number of 3-6 age group children in the community served by the  
AW's in the village.

No. of Boys/ No of girls

ii) Number of children registered in AW's centre

No. of Boys/ No. of girls

iii) On an average Number of children attending the centre.

No. of Boys /No of girls

**V) Classroom Organization in the centre ( Tick Mark)**

i) Duration of preschool programme: a) 1 hr  
b) 2 hr  
c) 3hrs  
d) 4hrs  
e) 5 hrs

ii) Sitting Arrangement a) Small group( 4-5 children)  
b) Large group/circle/semi  
circle/rows/flexible  
c) Any other

(ii) Classroom Environment

a) Warm/ Friendly  
b) Pleasant/Unpleasant  
c) Democratic/ Rigid  
d) Tidy/ Untidy

iii) Classroom interactive display      Wall paintings/ Decoration of walls/ charts  
children's Drawing/ Any other

iv) Any learning corners/ Specify its items and setting

## **VI) Preschool Programme ( Activities performed)**

### **a) Curriculum Transaction**

1. Initiation of activity      Direct/ Indirect

2) Children's participation      Passive Listener/Active participant

3) Teacher's Behaviour( Tick Mark)

- i. Cheerful/dull
- ii. Democratic/Authoritative
- iii. Friendly/Unfriendly
- iv. Supportive/Unsupportive
- v. Affectionate/Unaffectionate
- vi. Academic- (Focus on learning process)
- vii. Social ( Ways of dialoguing)
- viii. Any other

### **4. Use of Materials**

i) Blackboards/boards used by the teacher      Yes/ No

ii) Blackboards/boards used by children      a) yes/No  
b) accessible/not accessible

iii) Display boards

a) Available/not available

b) used/not used

c) variety/no variety

**5. Teaching learning Material**

a) Being used/not being used

b) Supports curricular learning/ does not support

**Teacher Learning Material used**

a) Developed by the teacher

b) Children's collection

**6. Activities by Children**

Teacher directed/ child directed/flexible

a) Daily/Weekly plan of work

Available/Not available

if yes, how

If no, why

**7(a) Frequency of outdoor visits/activities**

b) AWWs role

**8. Reinforcement by the AWW ( tick mark)**

a) Recognize

b) Achievement/ Pat/Applause

c) Stars/Stickers



9. Participative Learning	Being done/Not being done
10. Questioning by the AWW	Being done/Not being done
11. Questioning by the children	Being encouraged / Not being encourage
12. Audio Visual aids	Being used/ not being used
13. Motivation	Taken care/ not taken care
14. Evaluation/Assessment	Being done/Not being done

**VII) Children's behaviour ( tick mark)**

i) Behaviour with peer group	Cooperative/Not cooperative/Sharing/ non sharing friendly/ hostile
ii) Children's role	Participatory/ Non participatory

**VII) Display of the centre (tick mark)**

i) Outdoor(setting)	Adequate/Inadequate
ii) Wall messages	Adequate/Inadequate
iii) Indoor( class arrangements)	Adequate/Inadequate
iv) Play material developed	a) By children b) By AWW c) Supplied Material d) Collection of environmental material e) Any other

## Interview Schedules for Parent

### Section A

#### General Information

Name of the parents

Mother:

Father:

Child : Name \_\_\_\_\_ Age \_\_\_\_\_

#### Household Profile

Parents	Age	Family Income	Education	Occupation	Type of family	Language spoken at home
Father						
Mother						
Siblings						

Family size:

Number of years living in Gurgaon, (Haryana):

Number of children attending the Anganwadi centre:

## **Section B**

### **Child Rearing Beliefs and Concepts about Early Childhood Development**

1. What do you think are the needs of a pre-school child?
2. What all you give to the child to eat( to know whether it includes most of the components of balanced diet)
3. Do you insist that your child should wash his/ her hands before eating?
4. Before sending him/her to the AW, do you clean him/her (nails, bath, combing etc)?
5. How often do you get the child checked up during his/her normal health (AWC check-ups, their frequency)?
6. Do you know what all vaccinations have been/should be given to him/her?
7. What values you want that your children should imbibe? How important do you think it is?

## **Section C**

### **Concept about Early Childhood Education (ECE)**

8. How important is the education for a child?
9. What are the reasons for you to send your child to AW?
10. From what sources you got the information about the AW in your area?
11. What do you think is the role of preschool in child's development?
12. What are your views about good PSE programme?
13. In your view what is the best way of teaching in a pre-school?
14. Do you think that children should be taught Reading, writing and arithmetic in pre-school? If yes then why
15. According to you what is the role of play, story telling, picture books in a pre-school
16. What are your views about giving children activities according to their age group in a pre-school classroom?
17. Do you think girls and boys should get equal education/ if yes, then why

## **Section D**

### **Interaction with grandparents, uncles, aunts and siblings**

18. How does your child spend time with his/her grandparents? What all they do when they are together?
19. What characteristics grandparents want to see in their granddaughter and grandson?
20. How do the siblings settle their matters? Do you play any role in it?

## **Section E**

### **Interaction with AWW**

21. Why have to chosen to put your child in AW centre?
22. Is the AW approachable and safe? How far is the AW from your house?
23. Do the children have to walk down the road to reach the AW?
24. Do you encourage your child to go to the AW regularly? If Yes, then how?
25. Are you satisfied with the AW? If yes, then why?
26. Is your child benefiting by attending the centre? If yes then in what ways
27. Do you know what activities are being done at the centre?
28. Do you participate in AW activities? If yes, then in what ways and if no, then why?
29. Does the AWW make the home visits? If yes, what she does during the visit?
30. In your view, what should be the role of AWW?
31. Do you think that training is important for AWW's dealing with young children? Why?
32. What and how AWW should teach? Does the AWW upgrade you with the child's progress?
33. What characteristics you think that the AWW worker should possess when dealing with small children?

## **Section F**

### **Parental Aspirations**

34. What expectations you have from your children? son/daughter
35. What occupation you want your child to take up? Give reasons
  - Son
  - Daughter
36. In your opinion, should girls and boys get equal education? If yes, then why? If no, then why?

## **Section G**

### **Parental Involvement with the child**

37. Do you think that the child needs time from both the parents? If yes, then why
38. What child care activities are you involved in?
39. How does the father spend the time with his child? What activities he does with him/her?
40. Which are the activities the child enjoys the most?
41. Which are the things you enjoy most doing with your child?

## **Section H**

### **Community Involvement**

42. Are you aware of the of Village education committees (VEC) in your Village?
43. Is VEC actively involved in the upliftment of the ECE centres of your locality? How?
44. Do you think Communities involvement is necessary for the efficient functioning of the ECE programme? Why.
45. Have you ever contributed in AWC of your Village?

## **Interview Schedule for Anganwadi Workers.**

### **General Information**

<b>Worker's Name</b>	<b>Age</b>	<b>Sex</b>	<b>Training</b>	<b>Academic Qualification</b>	<b>Professional Qualification</b>	<b>No. of years of experience in the centre</b>

1. Number of years of experience in ECCE
2. What are your working hours in AWC?
3. What is your salary per month?
4. Do you get your salary regularly?      Yes/No
5. Besides salary do you get other benefits too?
6. Do you face any inconveniences while doing your duty?

### **Awareness about the ECE policies**

7. Are you aware of the policy making body in education? If yes, then please name it.?
8. What are the key features of Non-formal Education?
9. Are there any guidelines given to you by your seniors for the execution of the programme at the centre? If yes, then please specify?

10. According to you what are the requirements of the people in your locality, in terms of ECE?

11. According to you what should be the Minimum Requirements of a Preschool ?

**Interaction between AWW and children**

12. What should be the ideal AW : student ratio?

13. What is the strength of the centre? Number of girls to boy?

14. Do you feel that you are able to provide sufficient time to each student?

**Concept about ECD**

15. What points you keep in mind while dealing with child of younger age?

16. How important is the play for young children?

17. What kind of activities are you conducting for the following areas of child development (specify the approaches used)

- a) Physical and Motor development
- b) Language development
- c) Social and emotional development
- d) Creative development
- e) Any other

**Concept about ECE**

18. Do you think that ECE is necessary for children? If yes, then why

19. What are your views on good PSE programme?
20. Do you think is preschool education plays any role in child's development and learning?
21. Do you teach reading, writing or arithmetic to children? If Yes, then why
22. In your view what should be the Best Practice in ECE?
23. In your view what is the role of play, story books and picture books in a pre-school?
24. What are the developmentally appropriate practices in ECE?
25. What is the curriculum you follow in the centre? ( To get the insight as to whether culturally relevant pedagogy is adopted or not)

#### **Skills and Aids in Teaching**

26. What is the method adopted in teaching?
27. What teaching aids generally you use in the class?
28. Do you plan your activities before conducting? If yes then how often?
29. What are the important points you keep in the while planning the activities?
30. What kind of play material is being used by you in conducting activity sessions
31. What kind of activities are organized at the centre:
  - i) Name the indoor activities organized by you



- ii) Name the outdoor activities organized by you
- iii) How often in a week do you organize the outdoor activities
- iv) How do you start the session with the children(warming up)
- v) How do you end up the session with the children?

32. What is the medium of instruction used in the class?

33. Do you find any difficulty in managing the class with different linguistic backgrounds? if yes then briefly explain it

34. In case of gap, how do you bridge the gap between the dialect spoken by the child at home and the language used at the centre?

35. In what terms do you think that your centre has helped the children?

#### **Assessment**

36. How do you assess the development of children under your care?  
Mention the methods and the available records against the following:

37. How often do you share the child's progress with the parents?

#### **Community Involvement**

38. Do you think community's involvement is necessary for the efficient functioning of the ECE Programme? Why

39. How do you encourage community participation?

40. What is the nature of support provided by the community in running of the centre?

1. Material resources

2. Financial

3. Voluntary service

4. Any other

41. If you have any grievances related to work then to whom do you go to?

42. Does VEC play an active role in the functioning of the programme? How

43. What suggestions would you like to recommend for the improvement of ECE programmes of your centre?

#### **Coordination with primary schools**

44. Do you have interaction with the primary schools in your area?  
Yes/NO

45. If yes, then what kind of interaction do you have?

46. How often do you hold meetings with primary teachers of neighbourhood schools?

47. What are the planned activities for transaction of children from Centre to the Primary school?

48. Has ECE helped children to prepare for primary school?

#### **Parental involvement**

49. How often the centre organize the parent teacher meetings? Do the parents attend the parent teacher meeting? Yes/No

**50. Are you satisfied with parent's participation in school activities?**

**Yes/No, If no, then what efforts you put in to involve them**

**51. Do you feel that parents encourage their children to attend the**

**centre? Yes/No**

### **AWW Training**

**52. Have you undergone any pre-service or in-service training as**

**AWW? Give the details in terms of content, duration and experience?**

**53. Do you feel that the training is essential for AWW? Why**

**54. What are the major thrust areas in**

**I. In- service training and**

**II. Pre- service training.**

**55. How frequently, you think that the training should be imparted to AWW's.?**

**56. In what sense have you gained from the training?**

## **Interview schedules for Child Development Project Officer (CDPO)**

### **Section A**

#### **General Background**

**Name:**

**Age:**

**Sex:**

**Caste:**

**District:**

**Academic qualification:**

**Professional qualification**

**ECE experience:**

**Administrative experience:**

**Role of CDPO:**

### **Section B**

#### **Assess the knowledge and understanding about the ECE policy directives**

1. Which is the apex body involved in planning of Education policies? Please name any policies related to pre-school education?
2. Do you think that government should give utmost importance/priority to ECE in formulating policies. If yes, then why?
3. What are your views about ECE?
4. Do you think ECE is essential for children? If yes, then why?
5. According to you what should be the important features of an ECE programme.

6. According to you what should be the minimum requirements for a preschool in terms of infrastructure and other facilities.
7. What are the objectives of ICDS?
8. According to you what should be the key contents in the curriculum for preschool?
9. According to you which are the Best practices in ECE?
10. How do you impart knowledge and skills to Supervisors and AWW's to implement those practices?
11. What are your strategies to establish the linkage between ECE and the primary education?
12. How do you encourage community participation? What is the nature of support provided by the community?
13. According to you what are the difficulties faced by Supervisors and AWW at grass-root level in implementation of programme?
14. In your opinion what are the needs and expectations of parents/local community in terms of preschool education for their children?
15. Do you hold parent teacher meetings? If so, then how frequently?
16. What are some of the issues raised by the parents?
17. What are the strategies you adopt in implementation of the Program?

## **Interviews Schedules for Supervisors**

Name

Anganwadi: -

Address:

District

Village

State

**ECCE experience**

**Administrative experience:**

**Role of a supervisor**

What is the existing staff position of the centers under you?

a) Name of the centre:

b) Number of AWW and Helpers

1. Which is the apex body involved in planning of Education policies?
2. Are you aware of the guidelines and policies given by Government on preschool education
3. Do you think ECE program is different from others? Yes/No  
If yes, How
4. Do you think that government should give utmost importance/ priority to ECCE in formulating policies? If yes, then why?
5. What are your views about ECE?

6. Do you think ECE is essential for children? If yes, then why?
7. According to you what should be the minimum requirements for a preschool in terms of infrastructure and facilities?
8. What are the objectives of ICDS?
9. According to you what should be the key contents in the curriculum for preschool?
10. According to you which are the Best practices in ECE?
11. What are the specific features of the curriculum followed at the Anganwadi centres in respect of:
  - Child Development
  - Children's Experiences
  - Primary school readiness
12. Are there some of the special practices carried out in the centres under your supervision in terms of:
  - Curriculum Transaction
  - Play Material
  - Community participation
  - Linkage with primary school
13. How do you impart knowledge and skills to AWW's to implement those practices?

14. What is the nature of Training provided to the AWW and helpers? How do you assess the training needs of the AWW's? Any training module developed?
15. What do you expect from AWWs?
16. How do you encourage community participation? What is the nature of support provided by the community?
17. In your opinion what are the needs and expectations of parents/local community in terms of preschool education for their children?
18. Do you hold parent teacher meetings? If so then how frequently?
19. What are some of the issues raised by the parents? Mention the changes that you have enforced as a result of the meetings for running the centre?
20. Do you face any difficulties in getting the support from the community and the AWWs?
21. Do you hold interactive sessions with primary teachers? If so what special programme activities are implemented for transition of child from ECE to primary school?
22. What support you get from VECs in running of ECE centres under your supervision?



- b. Material**
- c. Support to activity sessions**
- d. Services**

- 13. What is the role of the VEC in planning, management and functioning of the centre?**
- 14. What are the needs and expectations of local people in your village in terms of preschool education?**
- 15. How often do you assess the performance of ECE centre? What changes for improvement have you implemented from time to time?**
- 16. How do you establish a link between the local community needs and government for the functioning of the ECE programmes in your village?**
- 17. What other child development issues are discussed with the management in the meetings?**
- 18. What is the perception of an efficient ECE centres as visioned by the VEC? Suggest changes for better function?**
- 19. What are the new thrusts and priorities in future plan of your village?**
- 20. Mention the difficulties being faced by ECE centres and discuss the steps taken to overcome these limitations?**
- 21. What are the short term requirements of the ECCE centres of your village? Any suggestions for additional materials and coordination of services, for the improvement of ECCE centres?**