

## APPENDIX F

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Tool used to evaluate the  
administrative aspects of the  
A.P. Residential Educational  
Institutions

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QUESTIONNAIRE

Dear Sir,

In connection with a Study on 'The Innovations attempted by the Department of School Education, Government of Andhra Pradesh' the following questionnaire is being sent to you. It will be very much appreciated if you could kindly find some time to go through the same and feel free to furnish the necessary information. You will be assured that the information given by you will be kept confidential and will be used only for the purpose of study.

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Section 1

NOTE: Please checkmark (✓) in the appropriate column in the space provided for with dots.

...

1.1. The educational facilities provided by the Society are made known to the people through

- .....(a) News papers..
- .....(b) All India Radio
- .....(c) Circulars to all the Educational Officers
- .....(d) Circulars to all the Block Development Officers.
- .....(e) Circulars to all the Schools in the State.
- .....(f) Any other means (please mention)

1.2. The notifications/advertisements for admissions are made

- .....(a) repeatedly in the newspapers for certain period continuously
- .....(b) repeated publications with gaps
- .....(c) repeated announcements over the All India Radio continuously for certain period.
- .....(d) repeated announcements with breaks now and then.
- .....(e) documentary films in all the villages.
- .....(f) News reel in all the cinema halls.

1.3. The subjects in which the admission test is conducted are

Class V.

Class VIII.

- |       |  |       |
|-------|--|-------|
| ..... | (a) English                                      | ..... |
| ..... | (b) General knowledge                            | ..... |
| ..... | (c) Mathematics                                  | ..... |
| ..... | (d) Science                                      | ..... |
| ..... | (e) Telugu                                       | ..... |
|       | (f) Please mention if there is any other subject |       |

1.4. Do you consider important any other special abilities/interests of the candidates for admission apart from the achievement in the admission test?

Yes..... No.....

1.5. If so, please mention a few such abilities/interests

(a)

(b)

(c)

Below are a few items framed on the conduct of entrance test for the students. Please round off the relevant figure given against the items.

(1) Always (2) Frequently (3) Occasionally  
(4) rarely (5) Never.

1.6. Question papers for entrance test are set by

- |     |  |   |   |   |   |   |
|-----|--|---|---|---|---|---|
| (a) | Officers working in the Department of School Education                         | 1 | 2 | 3 | 4 | 5 |
| (b) | Faculty members working in Universities.                                       | 1 | 2 | 3 | 4 | 5 |
| (c) | District Educational Officers  | 1 | 2 | 3 | 4 | 5 |
| (d) | Deputy Educational Officers  | 1 | 2 | 3 | 4 | 5 |
| (e) | Academic staff working in the State Council of Educational Research & Training | 1 | 2 | 3 | 4 | 5 |
| (f) | Academic staff working in the Colleges of Education                            | 1 | 2 | 3 | 4 | 5 |
| (g) | Academic staff working in the Residential Schools.                             | 1 | 2 | 3 | 4 | 5 |
| (h) | Academic staff working in other recognised schools                             | 1 | 2 | 3 | 4 | 5 |

1.7. Key to the question papers is prepared by

- |     |                           |   |   |   |   |   |
|-----|---------------------------|---|---|---|---|---|
| (a) | the question paper setter | 1 | 2 | 3 | 4 | 5 |
|-----|---------------------------|---|---|---|---|---|

- (b) Principal of one of the Residential Schools. 1 2 3 4 5
- (c) An officer of the Education Dept. 1 2 3 4 5
- (d) Subject expert from a University 1 2 3 4 5

1.8. Steps taken to see that no malpractices are crept in the valuation are

- (a) prepared key is circulated among the examiners. 1 2 3 4 5
- (b) Register numbers of the answer scripts are coded 1 2 3 4 5
- (c) Decoding is done only after the merit list is prepared 1 2 3 4 5
- (d) certain percentage of papers are scrutinized by the Chief Examiners 1 2 3 4 5
- (e) Moderation is allowed 1 2 3 4 5
- (f) personnel from different regions are appointed as examiners 1 2 3 4 5

## SECTION 2

Below are given a few items which need for development of schools. While planning the budget for schools, the Society may fix priorities to provide necessary facilities in its schools. Against each item 1,2,3 numbers are given. Please round off (1) if priorities are fixed every year or round off (2) if priorities are fixed whenever funds are available or round off (3) if priority is given 'Never'.

- 2.1. Laboratory facilities 1 2 3

2.2.	Construction of buildings	1	2	3
2.3.	Library facilities	1	2	3
2.4.	Purchase of modern teaching-aids.	1	2	3
2.5.	Purchase of games articles.	1	2	3
2.6.	Improving medical facilities to students..	1	2	3
2.7.	improving residential facilities both for students and staff with more amenities	1	2	3
2.8.	providing facilities for Socially Useful Productive Work programmes.	1	2	3
2.9.	conducting special activities for children	1	2	3
2.10.	providing incentives to the students who excel in various activities	1	2	3
2.11.	subsidising the cost of food	1	2	3
2.12.	arranging inservice programmes for teachers	1	2	3
2.13.	providing incentives to the teachers for outstanding work.	1	2	3
2.14.	Purchase of furniture	1	2	3

### SECTION 3.

3.1. Are the schools inspected by any officer from the society?

Yes.....No.....

3.2. If so, is it

(a) academic supervision. Yes.....No.....

- (b) Administrative inspection Yes.....No.....
- (c) both administrative and academic inspection/  
supervision Yes.....No.....

3.3. Periodicity of such Inspection is once in

- (a) a year.
- (b) two years.
- (c) more than two years.

3.4. Inspection is conducted by (please tick in the appropriate column)

Usually rarely never

- (a) subject specialists.
- (b) Secretary of the Society
- (c) District Educational Officer or his representative
- (d) Principal of the School
- 

3.5. If by subject specialists, they are from

- (a) University faculties
- (b) Colleges of Science & Arts.
- (c) Colleges of Education
- (d) Specialised Institutions.
- (e) Experienced & renowned teachers.
- (f) Please mention if drawn from any other source.

3.6. Inspection report is communicated to the school

- (a) within a week
- (b) within a fortnight
- (c) More than a fortnight

#### SECTION 4 - Teaching staff

4.1. The teaching staff are recruited

- .....(a) through a written test
- .....(b) through a teaching test
- .....(c) through a written and a teaching test
- .....(d) through an oral interview
- .....(e) through a written test and an oral interview
- .....(f) through a written test, a teaching test and an oral interview
- .....(g) through a teaching test and an oral interview
- .....(h) according to qualifications prescribed without any test

4.2. Are the services of teachers regularised?

Yes,..... No,.....

4.3. Is there a Teachers' Union for the Schools?

Yes,..... No,.....

4.4. Was there any occasion when the teachers went on strike?

Yes,..... No,.....



- 4.5. Are the teachers inter-transferable  
from one school to another?

Yes..... No.....

- 4.6. Are all the teachers given residential  
accommodation?

Yes..... No.....

- 4.7. Are the teachers given any incentive/s  
or honoured if they have produced  
candidates in their respective subjects  
with the highest mark in the Public  
Examination?

Yes..... No.....

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